

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
NOVEMBER 21, 2006**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Kriesel, Pulkrabek, Stafford, and Hegberg. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Director of Transportation and Physical Development; Jim Luger, Parks Director; John Elholm, Sr. Planner; Wayne Sandberg, Deputy Director of Transportation and Physical Development; Keith Potter, Facilities Manager; Ann Pung-Terwedo, Sr. Planner; Dennis O'Donnell, Sr. Planner; Harley Will, Financial Services Director; Kathy Trombly-Ferrin, Financial Services Supervisor; Mjyke Nelson, Information Technology Director; Patrick Gangl, I.T. Supervisor; Patricia Conley, Library Director; Dan Papin, Community Services Director; Sheriff Steve Pott; Kay McAloney, Human Resources Director; and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

The Board Chair asked for comments from the audience; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the November 7 and 14 Board meeting minutes.
2. Approval to modify Policy #5032, Meal, Mileage, and other Authorized Expense Reimbursement.
3. Approval to amend Washington County contract #2528 and #2529 to extend the term of the contract by two years to December 31, 2008 with U.S. Bank for treasury management services and purchasing card services.
4. Approval of SSA Global Professional Services contract to implement Infinium self-service.
5. Approval of Washington County Library contract for service with Stillwater Public Library for 2007.
6. Approval and execution of Amendment No. 5 for electrical maintenance contract with Polyphase Electric for 2007.

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7. Approval of Amendment No. 4 to building custodial services contract with Linn Building Maintenance for 2007.
8. Adoption of **Resolution No. 2006-144** as follows:

Bid Award for 2006-2007 Government Center Snow Removal to
Frattalone Companies, Inc.

WHEREAS, in order to complete snow removal activities during the upcoming winter for the Government Center/LEC parking areas and access roads, the county solicited bids for this project; and

WHEREAS, bids were opened on November 6, 2006, with Frattalone Companies, Inc. being the most qualified responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Frattalone Companies, Inc. be accepted and the county enter into a contract with Frattalone Companies, Inc. under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Frattalone Companies, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

Big Marine Park Reserve

Commissioner Peterson moved that staff send a written request to the May Township Board asking that consideration be given to transferring Lisbon Avenue North and Lomond Trail North in their entirety to Washington County; and, also request that the property described as "Public Beach" in the Oak Lane Development Plat be transferred to Washington County. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Century Avenue and Valley Creek Road Project Update

Wayne Sandberg, Deputy Transportation and Physical Development Director, presented a brief update on the Century Avenue and Valley Creek Road reconstruction project. He indicated that construction of the first two phases of this project was completed in 2006. The detail design of the third phase is in progress and is programmed in the CIP for construction in 2008.

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Commissioner Stafford moved to adopt **Resolution No. 2006-145** as follows:

Resolution to Acquire Right of Way
on County State Aid Highway (CSAH) 16 and CSAH 25

BE IT RESOLVED that Washington County proceed to improve a portion of County State Aid Highway 16 between Century Avenue and Weir Drive, located in Section 7, Township 28 North, Range 21 West, in the City of Woodbury; and a portion of County State Aid Highway 25 between Lake Road and Woodbine Avenue, located in Sections 6, 7, and 18, Township 28 North, Range 21 West, in the City of Woodbury;

And that the officers of said county, including the County Engineer, the County Administrator and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by negotiations and purchase, right of way to establish said highway plus sight corners, permanent slope, drainage and utility easements, and temporary construction easements. And such officers are specifically authorized to take such action and execute such instruments if any be necessary, to acquire said right of way and associated easements.

Commissioner Peterson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Jim Schug, County Administrator, reported that the Minnesota Counties Insurance Trust has issued its 2006 dividend payment to Washington County in the amount of \$273,415. The check has been received and deposited in the county's post-retirement health care account.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel asked for an update on the clean up efforts in Afton regarding the 1,400 gallons of oil that was dumped. Mr. Schug informed the Board that county staff and the Minnesota Pollution Control Agency monitored that area and it has been cleaned up. The excavation removed all of the contaminated material.

Commissioner Peterson wished everyone a Happy Thanksgiving. She announced that El Tinklenberg will be in Washington County at noon next Tuesday after the Board meeting to talk about federal legislation. She also reported that she has learned from Dennis McGran's office that the Federal funds for transportation are being held back.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously. The Board meeting adjourned at 9:30 a.m.

BOARD WORKSHOP WITH COMMUNITY CORRECTIONS

The Board met in workshop session with the Community Corrections Department to discuss offender risk assessment program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Kriesel, Stafford, and Hegberg. Also present were Jim Schug, Molly O'Rourke, Tom Adkins, Sandy Hahn, Dan Pepper (?????), and Yvonne Klinnert, Stillwater Courier.

Bill Pulkrabek, Chair
County Board

Attest:

James R. Schug
County Administrator