



# Release of Information for Child Care Licensing Study

Applicant or License Holder: \_\_\_\_\_

The Minnesota Human Services Licensing Act requires that a search of appropriate records be conducted, and a day-care/family foster home license shall not be issued or renewed where any person (except foster children) living, working, or supervising in the household has a conviction for, juvenile delinquency adjudication for, admission of, or substantial evidence of abuse or neglect of adults, maltreatment of minors as defined in M.S. 626.556 and 626.557, or a violation of a crime against persons or a crime reasonably related to the provision of services or an anticipatory crime as defined in M.S. 609.17 and 609.175 including but not limited to:

1. Homicide or (aiding) suicide under M.S. 609.185 to 609.215;
2. Crimes against persons and unborn children under M.S. 609.221 to 609.224, 609.23 to 609.2691, 609.228;
3. Sex crimes under M.S. 609.293, 609.294, 609.321 to 609.324, 609.33, 609.342 to 609.3451, 609.352;
4. Crimes against the family under M.S. 609.355 to 609.365, 609.377 to 609.378;
5. Public misconduct under M.S. 609.746, 609.79, 609.795;
6. Obscenity involving children under M.S. 617.23 to 617.247, 617.293;
7. Prohibited drugs under M.S. 152.

**NOTICE:** You and each person listed on this form are hereby notified that the Minnesota Bureau of Criminal Apprehension, county attorneys, county sheriffs, county agencies, local chiefs of police, other states, court administrators including Juvenile Court, and the National Criminal Record Repository will, as required by M.S. 245A.03, Subd. 3, release the following types of data: Criminal conviction data; juvenile court records on individuals described in Category 2 relating to delinquency proceedings held within five (5) years immediately preceding the application or the five (5) years immediately preceding the individual's 18th birthday, whichever time period is longer; arrest information; reports about abuse or neglect of adults or the maltreatment of minors; and investigation results from local, state, and national repositories. The individuals required to be listed on this form for release of data include:

1. The applicant;
2. Persons over age 13 living in the household where the program will be provided;
3. Employees of the applicant who will have direct contact with the persons served by the program; and
4. Volunteers who have unsupervised contact with the program participants.

Please list each of the individuals falling within the four categories listed above on the lines provided below.

**USE FULL LEGAL NAME - NO NICKNAMES OR INITIALS**

LAST NAME	FIRST	MIDDLE	MAIDEN	BIRTH DATE	RACE	SEX	DRIVERS LICENSE #	ADDRESS(ES) past 5 years

I hereby consent to the release of the above described information by authorized agencies to the Washington County Community Services Department and the Licensing Division of the Minnesota Department of Human Services. **Failure or refusal to cooperate in the completion of this form or provision of the information required constitutes reasonable cause to deny an application or revoke or suspend a license.** ALL PERSONS OVER AGE 13 LIVING OR WORKING IN THE HOME MUST SIGN.

SIGNATURES OF LICENSE HOLDERS OR APPLICANTS

DATE

SIGNATURES OF PERSONS IN CATEGORIES 2-4

DATE

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INFORMATION DISCLOSED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Return to: Washington County Community Services, 14949 62nd Street North, PO Box 30, Stillwater, Minnesota 55082-0030.

ATTENTION: \_\_\_\_\_

**FOR OFFICE USE ONLY**

\_\_\_ New

\_\_\_ Renew

S.S. Clearance Date \_\_\_\_\_

Maltmt of Minors/Case \_\_\_\_\_

Substantiated VA \_\_\_\_\_

Cleared By \_\_\_\_\_