

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
NOVEMBER 20, 2007**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Kriesel, Orth, and Hegberg. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Tom Adkins, Community Corrections Director; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Associate Planner; Keith Potter, Facilities Manager; Barbara Dacy, Housing and Redevelopment Authority Executive Director; Mjyke Nelson, Information Technology Director; Milan Tomaska, I.T. Supervisor; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Dan Papin, Community Services Director; Diane Elias, Associate Planner; Josh Beck, Associate Planner; Lowell Johnson, Director of Public Health and Environment; Kevin Corbid, Director of Property Records and Taxpayer Services; and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the November 6 and 13, 2007 Board meeting minutes.
2. Approval to appoint Carl Scheider, Woodbury, to the Community Corrections Advisory Board as a District 5 representative to fill an unexpired term to December 31, 2008.
3. Approval to appoint Lowell Rieks to the Workforce Investment Board representing Small Business to a first term expiring June 30, 2010.
4. Approval of contracts for court appointed attorney services with the following individuals: Timothy T. Ryan, for probate and family services; and, Danielle L. Fremont, family services.
5. Adoption of **Resolution No. 2007-142** as follows:

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Resolution Authorizing Washington County Community Services to  
Discontinue the FirstHOME Down Payment Assistance Program and to  
Adopt the Revised Procedural Guidelines for the Washington County  
Owner-Occupied Rehabilitation Program

WHEREAS, Washington County receives Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds from the US Department of Housing and Urban Development; and

WHEREAS, Washington County utilizes CDBG funds to administer the Washington County Owner-Occupied Residential Rehabilitation Program and utilizes HOME funds to administer the FirstHOME Down Payment Assistance Program; and

WHEREAS, Washington County has decided to discontinue the FirstHOME Down Payment Assistance Program as of June 30, 2008; and

WHEREAS, Washington County has decided to revise the Procedural Guidelines of the Washington County Owner-Occupied Residential Rehabilitation Program by decreasing the loan amount from \$20,000 to \$12,500 and by reducing the income limit of the applicant from 80% of area median income to 60% of area median income.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the discontinuation of the FirstHOME Down Payment Assistance Program and hereby adopts the revised Procedural Guidelines for the Washington County Owner Occupied Residential Rehabilitation Loan Program.

6. Approval of Change Order #001, Frerichs Construction Co., for the purchase and installation of additional Computer Room Air Conditioner for the Disaster Recovery Data Center.
7. Adoption of **Resolution No. 2007-143** as follows:

Acceptance of Services Agreement Between the  
State of Minnesota, Tenth Judicial District and  
Washington County Sheriff's Office

WHEREAS, the Washington County Sheriff's Office utilizes a mobile data system developed by BIO-key International to provide mobile information and applications to deputies and officers on patrol; and

WHEREAS, the BIO-key mobile data system allows deputies and officers to issue citations electronically and on paper; and

WHEREAS, the State of Minnesota, Tenth Judicial District has offered to fund the purchase of software and services from BIO-key International through a services agreement in the amount of \$32,000 to electronically submit citation data from the Sheriff's Office mobile data system to the State's MNCIS court data system to reduce data entry time and improve accuracy of the court's systems.

NOW, THEREFORE, BE IT RESOLVED, that the Services Agreement between the State of Minnesota, Tenth Judicial District and the Washington County Sheriff's Office be accepted and approved; and

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BE IT FURTHER RESOLVED, that the Sheriff may enter into a purchase agreement with BIO-key International to purchase the relevant software and services for the amount of \$32,000.

The foregoing Consent Calendar was adopted unanimously.

### **COMMUNITY CORRECTIONS**

Commissioner Orth moved to adopt **Resolution No. 2007-144** as follows:

#### Resolution Supporting a Washington County Drug Court Grant Application

WHEREAS, the Washington County Board has held two workshops to explore the development of an adult drug court; and

WHEREAS, drug court Policy and Operational Teams have developed a Memorandum of Understanding for a local drug court; and

WHEREAS, state funds have become available to implement a new drug court in Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby supports the grant application for the development of a Drug Court in Washington County; and

BE IT FURTHER RESOLVED, that the County Board Chair is hereby authorized to execute and sign the grant application, and any amendments thereto, as are necessary to complete the application on behalf of the Washington County Community Corrections Department.

Commissioner Peterson seconded the motion and it was adopted unanimously.

### **GENERAL ADMINISTRATION**

#### **Vietnam Veterans' Day**

Commissioner Hegberg moved to adopt **Resolution No. 2007-145** as follows

#### Resolution of Support for Vietnam Veterans' Day in the State of Minnesota

WHEREAS, the last of America's troops were withdrawn from Vietnam on March 29, 1973, thereby ending the military involvement of the United States in the longest war in this country's history and a war that claimed the lives of more than 58,000 American service men and women; and

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WHEREAS, while 1,072 names of Minnesotans lost in this war are included on the Vietnam Memorial Wall in Washington D.C., the same respect and gratitude has not been accorded to the veterans of the Vietnam War as given to military personnel in other wars during the nation's history; and

WHEREAS, many brave men and women from Washington County served during the Vietnam War and Washington County honors veterans by providing services to them and their families through the county's Veterans Service Office, connecting veterans to state and federal programs, and supporting other opportunities for veterans such as the Rest Camp on Big Marine Lake; and

BE IT THEREFORE RESOLVED, that the Washington County Board of Commissioners supports and encourages the Governor to proclaim March 29<sup>th</sup> as Vietnam Veterans' Day to recognize the heroism and devotion to duty performed by the Minnesota service men and women who took part in the Vietnam War.

Commissioner Peterson seconded the motion and it was adopted unanimously.

### **Housing and Redevelopment Authority**

Commissioner Pulkrabek moved to adopt **Resolution No. 2007-146** as follows:

A Resolution Calling for a Public Hearing on the Modification of the Redevelopment Plan and the Tax Increment Financing Plan for Redevelopment Project No. 2 and Tax Increment Financing District No. 2-1 the Creation of Tax Increment Financing District No. 2-2 and the Adoption of a Tax Increment Financing Plan Relating Thereto

BE IT RESOLVED by the County Board of Commissioners (the "Board") of the County of Washington, Minnesota (the "County") as follows:

#### Section 1. Public Hearing.

1.01 This Board shall meet on Tuesday, January 8, 2008, commencing at 9:00 o'clock a.m. or shortly thereafter, at the Washington County Courthouse, 14949 62nd Street North, Stillwater, Minnesota, 55082, to hold a public hearing on the following matters: (a) modification of the Redevelopment Plan for Redevelopment Project No. 2 (the "Project Area") to reflect increased geographic area, increased project costs and increased bonding authority; (b) modification of the Tax Increment Financing Plan for Tax Increment Financing District No. 2-1 to reflect increased geographic area, increased project costs and increased bonding authority within the Project Area; (c) creation of Tax Increment Financing District No. 2-2 located in the City of Forest Lake; and, (d) adoption of a Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.001 to 469.047, Laws of Minnesota 1974 Chapter 475, and 469.174 to 469.179, inclusive, as amended and supplemented from time to time.

#### Section 2. Notice of Hearing; Filing of Plans.

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2.01 The County Administrator is authorized and directed to cause the Notice of Public Hearing to be published, substantially in the form attached hereto as Exhibit A, and to place a copy of the modified Redevelopment Plan and proposed Tax Increment Financing Plan (collectively the "Plans") on file in the County Auditor's office and to make such Plans available for inspection by the public.

Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg abstained.

### **Transit Service from Forest Lake to Minneapolis**

Commissioner Hegberg moved to adopt **Resolution No. 2007-147** as follows:

Resolution Requesting the Metropolitan Council to Provide  
Bus Service from the Forest Lake Transit Center to Downtown Minneapolis

WHEREAS, Washington County is constructing a Transit Center in the City of Forest Lake; and

WHEREAS, this Transit Center provides an opportunity to cost effectively provide transit service to Northern Washington County and the greater Forest Lake area to downtown Minneapolis and downtown St. Paul; and

WHEREAS, Federal funding is available through the Metropolitan Council to cover 100% of the costs to implement bus service from the Transit Center to downtown Minneapolis during the reconstruction of the I-35W bridge; and

WHEREAS, Minnesota Statute 473.446 states that for the Metropolitan Council to provide funding for transit service outside of the Transit Taxing District they must be petitioned by a city, township, or political subdivision; and

WHEREAS, Washington County is a political subdivision of the State of Minnesota and is the owner of the Transit Center where bus service would be provided from.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners requests the Metropolitan Council to provide transit service from the Transit Center in Forest Lake to downtown Minneapolis.

Commissioner Peterson seconded the motion and it was adopted unanimously.

### **Minnesota County Insurance Trust**

County Administrator Schug announced that Washington County received a dividend payment in the amount of \$342,024 from the Minnesota Counties Insurance Trust. The check was deposited in the Post Retirement fund per county policy.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the MICA meeting she attended last week. She displayed a handout that was presented showing the amount Minnesotans pay for transportation compared nationwide. Nationwide, 26% of transportation is paid by the local property tax dollar, states pay 53% and the Federal is 21%. In Minnesota, 46% of transportation is paid by the local property tax dollar, the State pays 40%, and the Federal is 14%. She feels Washington County has been aggressive in securing Federal dollars for local projects, but believes this shows the reliance that the State of Minnesota has for property taxes to support transportation funding.

Commissioner Peterson attended the Wakota Bridge meeting where again they were reassured that a bid would be let in January for the completion of the second span. She also attended the Woodbury City Council meeting with the Wakota Bridge Coalition along with Commissioner Orth.

Commissioner Peterson participated in a Metropolitan Mosquito Control interview for lobbyists last week. She also attended a Locate meeting on Monday. A member, who works for AMTRAK, stated that the percentage of increase of ridership has gone up considerably. He also commented that a train is 24% more fuel efficient than an airplane and 26% more efficient than a private car.

Commissioner Peterson wished the Board and members of the audience a Happy Thanksgiving.

Commissioner Pulkrabek announced that on Saturday he will go on a ride-a-long with Deputy Godfrey from the county Sheriff's Office. On Monday, he will go along with the Sheriff's Office on a simulated shoot. He thanked Sheriff Hutton for setting those up for him.

Commissioner Orth reported that the Woodbury City Council adopted a resolution opposing delay in construction of the Wakota Bridge.

Commissioner Hegberg reported on the meeting he attended last week with Hugo, Grant and White Bear Lake to discuss blacktopping an entire road that connects all three cities. They are looking for possible funds from the county to blacktop it. Grant has a policy that if anybody doesn't want the road blacktopped, they don't blacktop it.

Commissioner Peterson mentioned that the Eastern Transportation Alliance will meet next Tuesday night at 6:00 p.m. at Champs in Maplewood.

Commissioner Kriesel reported that he attended a city council meeting in Lakeland with Sheriff Hutton to discuss whether they needed additional enforcement. Last Friday he attended the preview for the Victorian Christmas at the Historic Courthouse. It was well received and staff and volunteers did an outstanding job.

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Commissioner Kriesel will be attending the Afton City Council meeting tonight to discuss the 800 MHz tower.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 9:52 a.m.

Gary Kriesel, Chair  
County Board

Attest:

James R. Schug  
County Administrator

