

**MINUTES of the Washington County Library Board**  
Regular Meeting at Stafford Library  
Woodbury, MN  
September 28, 2009

**Present:**

**Board:** Japs, Nickerson, Schottmuller, Vidlock  
**Staff:** Conley, Manion, Drabczak

**1. Call to Order**

Schottmueller called the meeting to order at 6:35 p.m.

**Pledge of Allegiance**

**Recognition of Public**

No members of the public in attendance.

**2. Adoption of Agenda (Consent Calendar Approval)**

Japs moved, seconded by Vidlock to adopt the Agenda. Vote: All in Favor. Motion passed. It was then moved by Japs and seconded by Nickerson to adopt the Consent Calendar, the July 27, 2009 minutes. Vote: All in Favor. Motion passed.

**3. Unfinished and New Business**

**A. Strategic Plan Review/Revise - Mission and Vision Statements**

Conley said the Mission statement works and did not suggest any changes but asked the Board for their suggestions. After a discussion it was decided to make the following changes:

*Our Mission*-The Mission of the Washington County Library is to enrich both the individual and community providing access to information, ideas, education and recreation.

*Our Vision*-We open minds to the worlds of reading, learning and enjoyment.

Japs moved, seconded by Nickerson to adopt the above changes to Our Mission and Our Vision statements. Vote: All in Favor. Motion passed.

Strategic Plan 2010- Conley discussed the old and revised names of "Our Goals: 2010 and Beyond" and discussed with the Board their ideas on what the goals should be. It was decided this would be an on-going discussion over the next six months or so. Conley said she would discuss this with the Strategic Planning Team and bring more ideas to the board. There was also in a discussion regarding the October 2008 survey and if there was a need for another survey. The Board did not see a need for another one with the same question but maybe a shorter survey in the next year or so that would find out how the community feels about libraries, locations, and services. Conley will talk to Larry Timmerman and ask what he would recommend and will also talk to staff for ideas that would help us in the future.

**B. 2010 Holiday Closing Schedule**

Conley asked that the Board approve the holiday schedule and explained some of the dates. Nickerson moved, seconded by Vidlock to adopt the 2010 Holiday Schedule. Vote: All in Favor. Motion passed.

C. Review Library Board Members – Renewing and Other

Conley reviewed the upcoming vacancy and explained that a Board member can only serve 2 terms (3 years each). She will also check all the dates to make sure they are correct. Schottmuller's term ends in December 2009.

D. 2009 Summer Reading Program Report

Joe Manion gave a summary of the summer program and all the incentives we have for children. He said the response was very large this year. The programs are funded through MELSA and consisted of entertainment, book clubs and scientific programs. Manion also reported that our Teen Volunteer Program was very successful which included reading to younger children and helping out in the library.

He also explained there is a National program throughout the U.S. from Learning Express Library that has a data base with practice tests for teens such as SAT, etc.

Manion also reported on a new program called Homework Rescue which is a free online tutoring program in both English and Spanish for grades 3 through 12. This program has certified tutors and is available 7 days a week from 1-11 PM. The library is sending out special packets with the details to schools to promote this program. The Board recommended that a letter of congratulations be sent to the MELSA Governing Board for their efforts to benefit kids. Nickerson motioned, seconded by Schottmuller to have a letter sent. Vote: All in Favor. Motion passed.

**4. Administrative Reports-Directors Report**

Conley went over the budget and levy reports for 2009 and 2010. She asked the Board to send her any questions they may have.

Schottmuller said the City of Newport met about a park and ride and a possible Kiosk. Conley stated that they will work on the Hugo Kiosk first and get it going. There has also been interest in Marine, the City of Marine may buy a house and have the Kiosk and a coffee shop.

**5. BOARD REPORTS**

A. Board President's Report

No report.

B. Board Members' Reports

No report.

**6. Adjournment**

The Schottmuller entertained a motion to adjourn. Japs moved, seconded by Nickerson. The meeting was adjourned at 8:05 p.m.

The next meeting will be Monday, November 23, 2009 at 6:30 p.m. at Woodbury in the Library Offices.