

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
SEPTEMBER 11, 2007**

The Washington County Board of Commissioners met in regular session at 5:00 p.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Kriesel, Orth, and Hegberg. Absent none. Board Chair Kriesel presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, County Attorney Division Chief; Doug Johnson, County Attorney; Kevin Corbid, Director of Property Records and Taxpayer Services; Don Theisen, Director of Public Works; Wayne Sandberg, Deputy Director of Public Works; Lowell Johnson, Director of Public Health and Environment; Susan Hedlund, Deputy Director of Public Health and Environment; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Richard Bachman, Community Services Division Manager; Michelle Kemper, Community Services Division Manager; Julia Dudas, Management Analyst; Tom Adkins, Community Corrections Director; Harley Will, Financial Services Director; Kay McAloney, Human Resources Director; Vicki Deford, Human Resources Deputy Director; Julie Sorrem, County Risk Manager; Mjyke Nelson, Information Technology Director; Barb Fritsche, Information Technology Supervisor; Patricia Conley, Library Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Chuck Yetter, Commander; John Haugen, Assistant Jail Administrator; Nancy Brase, Administrative Services Manager; Melinda Kirk, Budget Analyst; Steve Nelson, Public Information Coordinator II; Larry Timmerman, Senior Planner; Amanda Hollis, Management Analyst; Barbara Dacy, Director of Washington County Housing and Redevelopment Authority; and Jerry Fox, Washington County Housing and Redevelopment Authority.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Orth to adopt the following Consent Calendar:

1. Approval of the September 4, 2007 Board meeting minutes.
2. Approval to appoint Derek Berg, Oak-Land Junior High School Principal, to the Community Corrections Advisory Board as the Education Representative to a first term expiring December 31, 2009.
3. Approval of appointment and reappointments to the Workforce Investment Board to terms expiring June 30, 2009: Jill McCorkel, Small Business; Kimberly Arrigoni, Small Business; Ernest T. Pines,

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Education; Jeanine Swanson, Small Business; David Videen, Small Business; Marie Lindbeck, Small Business; and Christine McVey, Rehabilitation.

4. Approval to reappoint Craig Leiser, Grant, and Gail Pundsak, Stillwater, to the Brown's Creek Watershed District Board of Managers to terms expiring October 21, 2010.
5. Adoption of **Resolution No. 2007-106** as follows:

Amending the Washington County Fee Schedule Policy No. 1032  
Public Meeting Room Fee

WHEREAS, Washington County designates certain meeting rooms within county facilities for Public Purpose and county use during normal business hours and after hours use; and

WHEREAS, Washington County has established after hour meeting room fees, which will allow the county to recoup reasonable costs to safeguard the physical assets of the building after hours when the building is not being utilized for county activities; and

WHEREAS, Policy No. 1032 is the County Fee Schedule.

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby amends Policy No. 1032, fee schedule, to set a \$50.00 per hour fee for use of county buildings as set forth in Policy 1902.

6. Approval of projects recommended by the County Administrator for funding through the 2006 County-wide Mission Directed Budget Savings program as follows: Automatic External Defibrillators, \$48,000; Intrusion Detection/Prevention System, \$45,000; Encryption Technology Project, \$25,000; and, Secure E-Mail Solution Project, \$25,000.
7. Approval to use a park permit for a free drawing during the 2007 Charitable Giving Campaign.
8. Approval to renew the annual software maintenance agreement with Sirius Computer Solutions, Inc. for the following products: Lotus Notes/Domino, WebSphere and Rational.
9. Adoption of **Resolution No. 2007-107** as follows:

Approving the Classification of Three Parcels as  
Non-Conservation Land

WHEREAS, the County Board of Commissioners of the County of Washington, State of Minnesota, desires to offer for sale or conveyance the following parcels of land that forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, said parcels have been reviewed by the designees of the County Board of Commissioners and have been recommended for classification as non-conservation land as provided for in Minnesota Statutes 282.01.

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NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby certify that the following parcels have been reviewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, and 282.018, and other statutes that require withholding of tax forfeited land from sale or conveyance.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby classifies the following parcels as non-conservation.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources and the cities and townships in which the parcels are located for the sale or conveyance of said lands.

Cottage Grove, 16027.21.32.0034, Appraised Value, \$191,500  
 Cottage Grove, 17.027.21.33.0033, Appraised Value, \$193,400  
 Lake Elmo, 06.029.20.31.0050, Appraised Value, \$760,800

10. Adoption of **Resolution No. 2007-108** as follows:

Request Funding from the Minnesota Department of Transportation  
 Through the Municipal Agreement Program for CSAH 24 and TH 36

WHEREAS, Washington County wishes to construct a left turn lane on the eastbound leg of the intersection of TH 36 and CSAH 24 (Osgood Avenue) in Oak Park Heights, MN; and

WHEREAS, the project will be of mutual benefit to the Minnesota Department of Transportation and Washington County; and

WHEREAS, Washington County is committed to providing the county share of the costs if the project is selected as part of the FY 2009 Municipal Agreement Program; and

WHEREAS, Washington County is committed to completing the project if selected and funding is provided as part of the FY 2009 Municipal Agreement Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the Minnesota Department of Transportation for the installation of a second left turn lane on the eastbound leg of the intersection of TH 36 and CSAH 24 and is committed to completing such project and providing the county share of funding.

11. Approval of contract with Bruette Roofing, Inc. to replace the roofs of the Oakdale Library and shed caused by storm damage.
12. Approval to distribute and advertise for requests for bids for inmate food service, LEC cafeteria service and government center cafeteria service.
13. Approval of amended Washington County Development Agreement and Density Allocation pertaining to the Stephanie and Chris Murphy property in May Township.

The foregoing Consent Calendar was adopted unanimously.

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**PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Peterson moved to approve the 2008 Assessment Fee Schedule. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

**PUBLIC WORKS****Change Order No. 1 – Transit Center Located in Forest Lake**

Commissioner Hegberg moved to approve Change Order #1 to agreement with Lund-Martin Construction, Inc. in the amount of \$66,380 for the transit center, trailhead facility, parking lot, and trail connection located in the City of Forest Lake. Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

**CSAH 18 Funding Request**

Commissioner Orth moved to adopt **Resolution No. 2007-109** as follows:

Request Funding from the Minnesota Department of Transportation  
Through the Municipal Agreement Program for CSAH 18 and 8<sup>th</sup> Street North

WHEREAS, Washington County wishes to install a three-quarter access on County State Aid Highway (CSAH) 18 at the intersection of 8<sup>th</sup> Street North in Lakeland, Minnesota; and

WHEREAS, the project will be of mutual benefit to the Minnesota Department of Transportation, the City of Lakeland, and Washington County; and

WHEREAS, Washington County is committed to providing the county share of the costs if the project is selected as part of the FY 2009 Municipal Agreement Program; and

WHEREAS, Washington County is committed to completing the project if selected and funding is provided as part of the FY 2009 Municipal Agreement Program; and

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the Minnesota Department of Transportation for the installation of a three-quarter access on County State Aid Highway (CSAH) 18 & 8<sup>th</sup> Street North and is committed to completing such project and providing the county share of funding.

Commissioner Peterson seconded the motion and it was adopted unanimously.

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**GENERAL ADMINISTRATION****Overview of Proposed 2008 Budget**

James R. Schug, County Administrator advised the viewing audience that an Open House on the 2008 proposed budget was held prior to the County Board meeting and following a brief overview of the proposed budget, the Board will give the audience an opportunity to comment.

Molly O'Rourke, Deputy Administrator, presented a brief overview of the proposed 2008 Washington County budget.

The Board Chair asked for comments on the proposed budget. Mary Alice Nelson, 509 Broadway Street South, Stillwater, on behalf of the Washington County Citizen Review Committee, thanked the Board for including, in the 2008 budget, the new child protection social worker positions requested by the Community Services Department for child maltreatment cases.

The Board Chair thanked Ms. Nelson for her comments and service to this committee.

The County Administrator outlined for the Board that the County Program Aid reduction was primarily due to the health of our tax base in comparison to other counties. The proposed budget includes 26 additional positions. Although population has grown, the ratio of staff to population has remained steady the past five years.

**Certifying the Proposed Property Tax Levy for Payable 2008**

Commissioner Pulkrabek moved to adopt **Resolution No. 2007-110** as follows:

Resolution Certifying Proposed Property Tax Levies for  
Washington County Payable 2008

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levies for payable 2008:

Washington County	\$81,131,800
Regional Rail Authority	\$ 245,300

Commissioner Orth seconded the motion and it was adopted unanimously.



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Commissioner Peterson seconded the motion and it was adopted unanimously.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on the Transportation Policy Committee meeting last week. She stated all 87 counties held together in support of a ten cent gas tax increase. She informed the Board that tonight is the Red Wing open house for the Red Rock Rail Corridor. She also reported on September 18<sup>th</sup> Jim Wolcott, a resident of Cottage Grove, is retiring from his insurance business along with a number of volunteer committees. She wanted to wish him well in his retirement.

Commissioner Orth reported he attended the Minnesota Community Corrections Advisory Committee meeting in Deerwood last week. He stated the main discussions were on their efforts to reduce offender reentry by providing assistance with housing and employment.

Commissioner Hegberg reported on attending the opening of the Forest Lake Service Center. He commented on the new equipment for the license center and hopes this will speed up a full line of services for the residents in the northern area.

Commissioner Kriesel expressed his condolences to the family of Dawn Beedle, former Mayor of Lake St. Croix Beach who recently passed away. He also thanked the citizens who attended the meeting.

The County Administrator commented there would be no Board meeting next week on September 18. He also extended his thanks to Molly O'Rourke, Deputy County Administrator and Melinda Kirk, Budget Analyst, along with the department heads for their efforts on the 2008 budget.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 6:00 p.m.

Gary Kriesel, Chair  
County Board

Attest:

James R. Schug

County Administrator

