

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JANUARY 3, 2006**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioner Pulkrabek, Kriesel, Peterson and Stafford. Commissioner Hegberg absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Dan Papin, Community Services Director; Cindy Rupp, Community Services Division Manager; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Don Theisen, Director of Transportation and Physical Development; Wayne Sandberg, Deputy Director of Transportation and Physical Development; Kay McAloney, Human Resources Director; Julie Sorrem, Risk Manager; Patricia Conley, Library Director; Liz Robb, Law Librarian; Steve Pott, Sheriff; Lowell Johnson, Director of Public Health and Environment; Tom Adkins, Community Corrections Director; and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

Board Chair Peterson called for unfinished business from 2005. There was none. Commissioner Pulkrabek moved to adjourn sine die. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

A new roll call was taken. Present were Commissioners Pulkrabek, Kriesel, Peterson and Stafford. Commissioner Hegberg absent.

County Administrator Schug declared nominations open for temporary Board Chair. Commissioner Peterson nominated County Administrator Jim Schug as temporary Board Chair. Commissioner Kriesel seconded the nomination. There were no further nominations and County Administrator Jim Schug was unanimously elected temporary chair; Commissioner Hegberg absent.

Temporary Chair Schug declared nominations open for Board Chair of the Washington County Board of Commissioners for 2006. Commissioner Kriesel nominated Commissioner Pulkrabek. Commissioner Peterson seconded the nomination. No further nominations were heard. Commissioner Stafford moved to elect Commissioner Pulkrabek as the Washington County Board Chair for 2006. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Board Chair Pulkrabek declared nominations open for Vice Chair. Commissioner Peterson nominated Commissioner Kriesel. Commissioner Stafford seconded the motion. No further nominations were heard and Commissioner Kriesel was unanimously elected as Vice Chair of the Washington County Board of Commissioners for 2006; Commissioner Hegberg absent.

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Commissioner Peterson thanked the staff for their help to her as Board Chair for 2005. She thanked County Administrator Jim Schug and her fellow Board members for their support to her during the past year.

### **BOARD MEETING DATES FOR 2006**

Commissioner Peterson moved to set meetings of the Washington County Board of Commissioners for the year 2006 for the first four Tuesdays of each month, excluding any Tuesday which is a legal holiday, at 9:00 a.m. and that the Chair can call an evening meeting when necessary to conduct business or to allow for evening access by citizens or interested parties. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

### **COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

### **CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Stafford to adopt the following Consent Calendar:

1. Adoption of **Resolution No. 2006-001** as follows:

#### Award of 2006 Newspaper Publication Bids

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 10:00 a.m., December 1, 2005 for the following publications:

- 1) Official Board Proceedings (Board minutes in summary form)
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first & second publication)

WHEREAS, timely bids were received from the Lillie Suburban Newspapers, St. Croix Valley Press, White Bear Press, Forest Lake Times, Lake Elmo Leader and the Stillwater Courier; and

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids; and

WHEREAS, pursuant to authority contained in Minn. Stat. 331A.12 the Department of Transportation and Physical Development may designate the Washington County Web Site as the official publication of transportation projects legal notices.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication bids for 2006 as follows:

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- |    |   |                  |
|----|---|------------------|
| 1) | Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): | Lillie Suburban  |
| 2) | Legal Notices:  | Lillie Suburban  |
| 3) | Notice and List of Real Estate Taxes Remaining Delinquent:  | Lillie Suburban  |
| 4) | First Publication of the Financial Statement for year ending December 31, 2005:                       | Lake Elmo Leader |
| 5) | Second publication of the Financial Statement to be distributed as an insert:                         | White Bear Press |

BE IT FURTHER RESOLVED, that the Washington County, MN web site is designated the official publication for transportation project legal notices; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to each newspaper.

2. Approval of appointments/reappointments to the advisory committees for 2006 as follows:

District 1

Lloyd Knudson, Hugo, reappointed to the Community Corrections Advisory Board to a third term expiring December 31, 2007;

Mary Hauser, Birchwood, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

District 2

Todd Bruehl, Woodbury, reappointed to the Community Corrections Advisory Board to a first full term expiring December 31, 2007;

Rosemary Armstrong, Lake Elmo, reappointed to the Community Development Block Grant Citizens Advisory Committee to a second and final term expiring December 31, 2008;

Manley Ellertson, Oakdale, reappointed to the Historic Courthouse Advisory Council to a second term expiring December 31, 2007;

Anthony Schwartz, Oakdale, reappointed to the Housing and Redevelopment Authority Board to a second and final term expiring December 31, 2008;

Paul Ryberg, Lake Elmo, reappointed to the Library Board to a first full term expiring December 31, 2008;

Elizabeth Semotink, Oakdale, reappointed to the Mental Health Advisory Council to a second and final term expiring December 31, 2008;

Kenneth Heuer, Oakdale, reappointed to the Parks and Open Space Commission to a second term expiring December 31, 2008;

Joseph Rheinberger, Oakdale, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

District 3

Richard Gustafson, Stillwater, reappointed to the Community Corrections Advisory Board to a second term expiring December 31, 2007;

Richard Glasgow, Lakeland, appointed to the Community Services Advisory Committee to fill an unexpired term to December 31, 2006;

Howard Albertson, Stillwater, reappointed to the Historic Courthouse Advisory Council to a first term expiring December 31, 2007;

Karen Rheinberger, Stillwater, reappointed to the Parks & Open Space Commission to a third and final term expiring December 31, 2008;

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District 3 (continued)

Brian C. Krafthefer, Stillwater, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

District 4

Herbert Japs, Cottage Grove, appointed to the Community Services Advisory Committee to a first term expiring December 31, 2008;

Sheila Colbert, Cottage Grove, appointed to the Historic Courthouse Advisory Council to a first term expiring December 31, 2007;

Aaron Rolloff, Cottage Grove, appointed to the Historic Courthouse Advisory Council to fill an unexpired term to December 31, 2006;

Steven Alfveby, St. Paul Park, reappointed to the Library Board to a second and final term expiring December 31, 2008;

Dana Pollard, St. Paul Park, appointed to the Mental Health Advisory Council to fill an unexpired term to December 31, 2007;

Paul Poncin, Cottage Grove, reappointed to the Parks & Open Space Commission to a second term expiring December 31, 2008;

Robert Mann, St. Paul Park, reappointed to the Planning Advisory Commission to a third and final term expiring December 31, 2008;

Sheila Colbert, Cottage Grove, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

District 5

Robert Andrews, Woodbury, reappointed to the Community Development Block Grant Citizens Advisory Committee to a first full term expiring December 31, 2008;

Greg Orth, Woodbury, reappointed to the Community Services Advisory Committee to a second and final term expiring December 31, 2008;

Jean Brown, Woodbury, reappointed to the Historic Courthouse Advisory Council to a third term expiring December 31, 2007;

Barry Johnson, Woodbury, reappointed to the Housing and Redevelopment Authority Board to a first full term expiring December 31, 2008;

Michael Vogel, Woodbury, reappointed to the Planning Advisory Commission to a first full term expiring December 31, 2008;

Bruce Stafford, Woodbury, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

At Large

Dennis Hanna, St. Paul Park, reappointed to the Audit Committee to a first full term expiring December 31, 2008;

Harry Melander, Mahtomedi, reappointed to the Board of Adjustment & Appeals to a fourth term expiring December 31, 2008;

Robert Mann, St. Paul Park, reappointed to the Board of Adjustment & Appeals to a first full term expiring December 31, 2008;

Jeffrey Feist, Private Sector Representative, reappointed to the Community Development Block Grant Citizens Advisory Committee to a second and final term expiring December 31, 2008;

Susan Kainz, Private Sector Representative appointed to the Community Development Block Grant Citizens Advisory Committee to fill an unexpired term to December 31, 2006;

Ronald Mazurowski, Non-profit Representative, appointed to the Community Development Block Grant Citizens Advisory Committee to fill an unexpired term to December 31, 2006;

Dennis C. Hegberg reappointed to the Housing and Redevelopment Authority Board to a first full term expiring December 31, 2008;

Myron Tank, Cottage Grove, reappointed to the Minnesota Extension Committee to a third term expiring December 31, 2008;

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At Large (continued)

Duane Elvin, Marine on St. Croix, reappointed to the Personnel Board of Appeals to a term expiring December 31, 2008;

Tamara Fast, West Lakeland, reappointed to the Planning Advisory Commission to a third and final term expiring December 31, 2008;

Charles Newman, Stillwater, reappointed to the Planning Advisory Commission to first full term expiring December 31, 2008;

Dr. Charles Bransford, Physician Member, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Jon Mueller, Hospital Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Julie Schmidt, Hospital Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Jeff Anderson, Public Safety Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Robert Byerly, Public Safety Representative, appointed to the Public Health Emergency Preparedness Advisory Committee to a first term expiring December 31, 2006;

R.J. Fascone, MD, Public Safety Agency Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Steve Pott, County Sheriff, reappointed to the Public Health Emergency Preparedness Advisory Committee to a second term expiring December 31, 2006;

Jan George, Volunteer Service Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Mary Ann Newman, Volunteer Service Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Craig Morris, Local Government Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

Loren Carver, Health Professional Representative, reappointed to the Public Health Emergency Preparedness Advisory Committee to a third term expiring December 31, 2006;

The County Board affirms the following committee appointments:

Melissa Lehman, Education Representative, reappointed to the Community Corrections Advisory Board to a second term expiring December 31, 2007;

Chief Lindy Swanson, Law Enforcement Representative, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2007;

Steve Pott, County Sheriff, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2007;

Mary Waldkirch, Victims Representative, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2007;

Sonnie Smith, Minority Representative, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2007;

John Baird, Adults and Seniors Representative, reappointed to the Community Services Advisory to a second and final term expiring December 31, 2008;

Austin Johnson, Consumer Representative, reappointed to the Mental Health Advisory Council to a second and final term expiring December 31, 2008;

Marge Hooley, Education Representative, reappointed to the Mental Health Advisory Council to a second and final term expiring December 31, 2008;

Nancy Schult, Child Mental Health Representative, appointed to the Mental Health Advisory Council to a first term expiring December 31, 2007.

3. Adoption of **Resolution No. 2006-002** as follows:

Resolution to Set Minimum Salary for County Attorney for  
Term Next Following

WHEREAS, Minnesota Statute §388.18, Subd. 2, provides that annually the County Board shall set by resolution the salary of the County Attorney and further provides that at the January meeting prior to the first date on which applicants may file for the office of the County Attorney, the Board shall set by resolution the minimum salary to be paid to the County Attorney for the term next following.

NOW, THEREFORE, BE IT RESOLVED, that the minimum salary to be paid to the County Attorney for the term next following shall be \$97,926.

Adoption of **Resolution No. 2006-003** as follows:

Resolution to Set Minimum Salary for County Sheriff for  
Term Next Following

WHEREAS, Minnesota Statute §387.20, Subd. 2, provides that annually the County Board shall set by resolution the salary of the County Sheriff and further provides that at the January meeting prior to the first date on which applicants may file for the office of the County Sheriff, the Board shall set by resolution the minimum salary to be paid to the County Sheriff for the term next following.

NOW, THEREFORE, BE IT RESOLVED, that the minimum salary to be paid to the County Sheriff for the term next following shall be \$97,926.

- 4. Approval of a Memorial Day appropriation of \$100 each, upon request, in 2006 for the Stillwater Citizens' Memorial Day Association and Washington County posts and barracks.
- 5. Approval to amend the Internal Audit Policy #2107 to include a definition of internal auditing and to provide for adherence to the standards of the Institute of Internal Auditors.
- 6. Approval of a one day temporary on-sale 3.2 malt liquor license for the New Scandia Fire and Rescue event at the new Scandia Community Center, 14727-209<sup>th</sup> Street North in Scandia on February 25, 2006.
- 7. Approval of new County Policy #5434, authorization to settle claims.
- 8. Approval of Amendment No. 5 to the road kill deer removal contract with 4 Paws Animal Control Service in Burnsville.
- 9. Bids were received for 2006 vehicle fuel supply as follows:

<u>Location</u>	<u>Kath Fuel Oil Service Company</u>
<u>Woodbury Garage</u>	
Biodiesel Perf. Gold Plus 47 Cetane	\$0.00
Biodiesel Arctic, 45 Cetane	\$0.00
Unleaded	\$0.00

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<u>Location</u>	<u>Kath Fuel Oil Service Company</u>
<u>Stillwater Garage</u>	
Biodiesel Perf. Gold Plus 47 Cetane	\$0.00
Biodiesel Arctic, 45 Cetane	\$0.00
Unleaded	\$0.00
<u>Sheriff's Department</u>	
89 Octane	\$0.00
90 Octane	\$0.00
<u>Lake Elmo Park Reserve</u>	
Biodiesel Perf. Gold Plus 47 Cetane	\$0.02
Biodiesel Arctic, 45 Cetane	\$0.02
Unleaded	\$0.02
<u>St. Croix Bluffs Park</u>	
Biodiesel Perf. Gold Plus 47 Cetane	\$0.02
Biodiesel Arctic, 45 Cetane	\$0.02
Unleaded	\$0.02
<u>Facilities at Government Center &amp; LEC</u>	
#2 Prem. Grd Biodiesel-Diesel Engin or Burner	\$0.00
% Discount for early payment of invoices:	0%

Adoption of **Resolution No. 2006-004** as follows:

Bid Award for 2006 Vehicle and Heating/Cooling Fuel to  
Kath Fuel Oil Service Company

WHEREAS, in order to continue operation of county vehicles and to heat and cool the Government Center on a limited basis, the county solicited bids for these needed fuel products; and

WHEREAS, bids were opened on December 19, 2005 with Kath Fuel Oil Service Company being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Kath Fuel Oil Service Company be accepted and the county enter into a contract with Kath Fuel Oil Service Company under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contract between the county and Kath Fuel Oil Service Company be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

**GENERAL ADMINISTRATION**

Commissioner Peterson moved to approve the following Commissioner appointments to County, Metro, State, and National Committees, Commissions, Boards, and Task Forces:

**Dennis C. Hegberg**

Association of Minnesota Counties (AMC)  
 Board of Directors (Alternate)  
 Environment and Natural Resources  
 Extension Committee  
 Groundwater Advisory Committee  
 Housing and Redevelopment Authority  
 Library Board  
 Metropolitan GIS Policy Committee  
 Metropolitan Inter-County Association (Alternate)  
 Metropolitan Mosquito Control  
 Metro Transitways Development Board (Alternate)  
 Minnesota Association of Governments Investing for Counties (AMC Appointment)  
 Minnesota County Extension, Washington County  
 Minnesota Counties Insurance Trust (AMC Appointment)  
 Minnesota Transportation Alliance  
 National Association of Counties (NACo)  
 Environment, Energy and Land Use  
 Public Employee Retirement Association (State Appointment)  
 Ramsey/Washington Resource Recovery Joint Powers Board (Alternate)  
 Regional Rail Authority  
 Regional Solid Waste Management Coordinating Board  
 Rush Line Rail Corridor

**Bill Pulkrabek**

Association of Minnesota Counties (AMC)  
 Audit Committee  
 Finance Committee  
 Legislative Committee  
 Metropolitan Inter-County Association (Alternate)  
 National Association of Counties (NACo)  
 Public Lands  
 Personnel Committee  
 Ramsey/Washington Resource Recovery Joint Powers Board  
 Red Rock Corridor (Alternate)  
 Regional Rail Authority  
 Workforce Investment Board

**Gary Kriesel**

Andersen Community Advisory Committee  
 Association of Minnesota Counties  
 Human Services  
 Community Services Advisory  
 Comparable Worth Committee  
 Historic Courthouse Advisory Council  
 Mental Health Advisory Council  
 Metropolitan Energy Task Force  
 Metropolitan Inter-County Association (Alternate)  
 Minnesota County Extension, Washington County

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National Association of Counties Delegate  
 Plat Commission/Real Estate Acquisition Committee  
 National Association of Counties (NACo)  
 Planning Advisory Commission  
 Ramsey/Washington Resource Recovery Joint Powers Board  
 Regional Rail Authority

Myra Peterson

Association of Minnesota Counties  
 Board of Directors  
 District X Representative  
 Corrections Subcommittee  
 Legislative Steering Committee  
 Transportation  
 Community Corrections Advisory Board  
 I-494 Wakota Bridge Coalition  
 MELSA  
 Metropolitan Emergency Services Board  
 Metropolitan Emergency Services Board Executive Committee  
 Metropolitan Inter-County Association (MICA)  
 Metropolitan Mosquito Control  
 Metropolitan Mosquito Control Executive Commission  
 Metropolitan Transportation Advisory  
 Metro Transitways Development Board  
 Minnesota Transportation Alliance (Alternate -  
 Board of Directors and Legislative Committee)  
 National Association of Counties (NACo)  
 Transportation  
 Parks and Open Space Commission  
 Red Rock Rail Corridor  
 Regional Rail Authority

Dick Stafford

Association of Minnesota Counties  
 General Government  
 Comparable Worth Committee  
 Finance Committee, Chair  
 Law Library Board  
 Legislative Committee  
 Metropolitan Energy Task Force  
 Metropolitan Inter-County Association (MICA)  
 Metropolitan Emergency Services Board  
 National Association of Counties (NACo)  
 Public Health Emergency Preparedness Advisory Committee  
 Ramsey/Washington Resource Recovery Joint Powers Board  
 Regional Rail Authority  
 Regional Solid Waste Management Coordinating Board

Citizen Representative

Marcia Wielinski,  
 Metropolitan Area Agency on Aging, Inc.

Adoption of **Resolution No. 2006-005** as follows:

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Resolution Appointing Washington County Representatives to the  
Metropolitan Emergency Services Board (MESB)

WHEREAS, Washington County is a member of the Metropolitan Emergency Services Board (MESB); and,

WHEREAS, the MESB Joint Powers Agreement states that the Board shall consist of either one or two representatives from each of the counties of Anoka, Carver, Dakota, Scott, and Washington and from the City of Minneapolis as provided in their appointing resolutions; and,

WHEREAS, the MESB Joint Powers Agreement further states that the governing body of each member to this agreement shall appoint, by resolution, its representatives and alternates to the Board (alternates shall be elected officials and shall have the same voting strength as a representative for whom they are appointed to serve as an alternate); and,

WHEREAS, Washington County's current representatives to the MESB are Commissioner Myra Peterson and Commissioner R. H. Stafford,

NOW THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby appoints Commissioners Myra Peterson and R. H. Stafford to the Metropolitan Emergency Services Board for 2006.

BE IT FURTHER RESOLVED that Commissioner Myra Peterson, who is moving into the vice-chair of the MESB in 2006, is hereby appointed to serve as Washington County's representative on the MESB Executive Committee.

Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

**ROSALIE E. WAHL BRANCH LIBRARY REOPENING**

Jim Schug, County Administrator, reminded the Board of the Grand Reopening of the Rosalie E. Wahl Library Branch in Lake Elmo will be held on Saturday, January 7. The ribbon cutting ceremony will begin at 10:15 a.m. Everyone is invited to attend.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson announced that the Stone Soup Thrift Store opened on January 2 in the old Park High School. This store provides affordable clothing and furniture to low income residents.

Commissioner Pulkrabek acknowledged the presence of Senator Brain LeClair at today's Board meeting. He also presented Commissioner Peterson with a plaque thanking her for her leadership as Board Chair for 2005.

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Commissioner Stafford stated that this county board has functioned very well and believes that is due to the good work of all the departments' staff. He wished everyone a Happy New Year.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 9:30 a.m.

### **BOARD WORKSHOP WITH THE SHERIFF'S DEPARTMENT**

The Board met in workshop session with the Sheriff's Department for a wireless data project update and discussion on the 800 MHz Radio System. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Kriesel, Peterson, and Stafford. Also present were Jim Schug, Molly O'Rourke, Steve Pott, Lowell Johnson, Tom Kay, Tom Adkins, Don Theisen, Steve Nelson, Doug Johnson, Jane Harper, Bobby Jones, Bernie Morency, Jeff Nelson, Consultant, Yvonne Klinnert, Stillwater Courier, and Kevin Giles, Star Tribune.

Bill Pulkrabek, Chair  
County Board

Attest:

James R. Schug  
County Administrator

