

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 7, 2008

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg Presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kay McAloney, Human Resources Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; John Elholm, Parks Director; Cory Slagle, Transportation Manager; Kevin Corbid, Director of Property Records and Taxpayer Services; Mjyke Nelson, Information Technology Director; Patricia Conley, Library Director; Sheriff Bill Hutton; Commander Steve Pott; Patrick Single, Deputy Community Services Director; Josh Beck, Associate Planner; Lowell Johnson, Director of Public Health and Environment; Jeff Travis, Program Manager; Tom Adkins, Community Corrections Director; Harley Will, Accounting and Finance Director; David Brierley, Public Information Coordinator; and Maggi Atkins, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the September 16 and 23, 2008 Board meeting minutes.
2. Approval of the 2008 Association of Minnesota Counties delegate list as follows: Commissioners Hegberg, Pulkrabek, Kriesel, Peterson, and District 5 Commissioner; and Jim Schug, County Administrator, Molly O'Rourke, Deputy Administrator; and Kevin Corbid, Director of Property Records and Taxpayer Services.
3. Approval to appoint John Lennes, Jr. May Township, to the Carnelian-Marine-St. Croix Watershed District to fill an unexpired term to June 21, 2010.
4. Adoption of **Resolution No. 2008-124** as follows:

Association of Minnesota Counties 2008 County Achievement Award

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WHEREAS, the Association of Minnesota Counties recognizes achievements through their award process; and

WHEREAS, the Resources for the Unemployed and Determined Individual (R.U.D.I.) program was developed by staff in Washington County; and

WHEREAS, the R.U.D.I. program prepares offenders on probation and supervised release to obtain and retain employment; and

WHEREAS, county staff creatively responded across disciplines to a gap in services for the offender population; and

WHEREAS, the new program is being shared with other counties in Minnesota through the Minnesota Cognitive Behavioral Network; and

WHEREAS, these services promote positive changes in offenders so that they can return to being law-abiding citizens; and

WHEREAS, staff ingenuity, creativity, and dedication has resulted in a program that combines effective practices from both corrections and the employment services.

NOW, THEREFORE BE IT RESOLVED, the Washington County Board of Commissioners does hereby submit the R.U.D.I. program for recognition in the 2008 County Achievement Award by the Association of Minnesota Counties.

5. Approval of the Community Development Block Grant agreement with Two Rivers Community Land Trust to acquire and rehabilitate a minimum of seven homes to be sold to low-income individuals.
6. Approval of the HOME Grant Agreement with Two Rivers Community Land Trust to acquire and rehabilitate a minimum of one home to be sold to low-income individuals.
7. Approval to ratify 2009 health insurance re-openers for Teamsters Commanders, Teamsters Probation Officers, AFSCME, Attorney's Association, and Supervisor's Association; and ratification of 2009 wages and health insurance for Confidential and Department Head meet and confer groups.
8. Approval to amend the agreement with Heritage Environmental Services LLC for household hazardous waste services and authorize execution by the Board Chair and the County Administrator.
9. Approval to enter into a Master Grant Contract for Community Health Boards with the Minnesota Department of Health, and authorization for the County Board Chair and County Administrator to sign the contract.
10. Approval of Change Order #1 and Supplemental Agreement #1 to the CSAH 18 road construction project contract with Forest Lake Contracting.

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11. Adoption of **Resolution No. 2008-125** as follows:

Metropolitan Council Recreation Open Space Development
Grant Agreement – St. Croix Bluffs Regional Park
Shower Building and Dumpstation

WHEREAS, Washington County Parks applied to the Metropolitan Council for a Recreation Open Space Development Grant for the design and construction of a new shower building at the St. Croix Bluffs Regional Park campground that meets ADA guidelines; and

WHEREAS, the Metropolitan Council has made available a Recreation Open Space Development Grant to Washington County for the described development project; and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the county Grant Agreement SG2008-064 between Washington County and the Metropolitan Council conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described development project be directed to Washington County without further action by the County Board.

12. Adoption of **Resolution No. 2008-126** as follows:

Metropolitan Council Recreation Open Space Development
Grant Agreement – Lake Elmo Park Reserve
Play Area Reimbursement

WHEREAS, Washington County Parks applied to the Metropolitan Council for a Recreation Open Space Development Grant for the reimbursement of costs for replacing playground equipment at the Lake Elmo Park Reserve to meet ADA guidelines; and

WHEREAS, the Metropolitan Council has made available a Recreation Open Space Development Grant to Washington County for the described development project; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorize the Chair of the Washington County Board of Commissioners to sign on behalf of the county Grant Agreement SG2008-065 between Washington County and the Metropolitan Council conditioned upon approval as to form by the Washington County Attorney's office; and

BE IT FURTHER RESOLVED that the grant funds for the described development project be directed to Washington County without further action by the County Board.

13. Adoption of **Resolution No. 2008-127** as follows:

Gilbertson House Lease and Carlson House Lease

WHEREAS, the County of Washington and John Gilbertson proposed to amend the house lease agreement at 18002 Margo Avenue, Marine MN 55047, to extend the term of the lease to September 30, 2010; and

WHEREAS, the County of Washington and Wallace Carlson proposed to amend the house lease agreement at 16150 May Avenue, Marine MN 55047, to extend the term of the lease to September 30, 2010; and

WHEREAS, John Gilbertson and Wallace Carlson have approved and signed said leases; and

NOW, THEREFORE LET IT BE RESOLVED, that the leases between the County of Washington and John Gilbertson and Wallace Carlson be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

14. Adoption of **Resolution No. 2008-128** as follows:

Resolution to Purchase Grundhofer Property Records
Big Marine Park Reserve

WHEREAS, Washington County is interested in acquiring the property described herein in May Township, for inclusion into the Big Marine Park Reserve and whereas the owners agree to sell the property to the county.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes its Chairman and Administrator to execute on behalf of the county a Purchase Agreement and any other document necessary for the county to purchase the property legally described as follows:

The South One Half (S ½) of the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, excepting therefrom all that part of the South Half of the Northwest Quarter of the Southeast Quarter of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, lying Easterly of the following described line. Commencing at a point on the North line of the South Half of the Northwest Quarter of the Southeast Quarter of said Section 8, which point is 79 feet West of the Northeast corner thereof; thence Southwesterly in a straight line to a point on the South line of the South Half of the Northwest Quarter of the Southeast Quarter of said Section 8, which point is 100 feet West of the Southeast corner thereof and there terminating.

Together with an easement for a roadway and driveway purposes over and across the following described property:

All that part of the North Half of the Northwest Quarter of the Southeast Quarter of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, legally described as follows: Commencing at the Northeast corner of the North Half of the Northwest Quarter of the Southeast Quarter of said Section 8 (point of beginning); thence Westerly along the North line of said North Half a distance of 50 feet; thence Southwesterly in a straight line to a point on the South line of the North Half of the Northwest

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Quarter of the Southeast Quarter of Section 8, which point is 79 feet West of the Southeast corner thereof; thence Easterly along said South line of said North Half of the Northwest Quarter of the Southeast Quarter of Section 8 a distance 50 feet; thence Northeasterly in a straight line to a point on the East line of the North Half of the Northwest Quarter of the Southeast Quarter of Section 8 which is 60 feet South of the Northeast Corner of said North Half; thence Northerly along said Easterly line to the Northeast corner of said North Half of the Northwest Quarter of the Southeast Quarter, to the point of beginning, and there terminating; and

All that part of the South Half of the Northwest Quarter of the Southeast Quarter of Section 8, Township 31 North, Range 20 West, Washington County, Minnesota, described as follows, to-wit: Commencing at a point in the South line of said South Half of the Northwest Quarter of the Southeast Quarter distant 100 feet West of the Southeast corner thereof; thence Northeasterly along a line hereinafter referred to as "Line A" to a point in the North line of said South Half of the Northwest Quarter of the Southeast Quarter distant 79 feet West of the Northeast corner thereof, which is the point of beginning of the easement tract being described; thence Southwesterly along said "Line A," 50 feet; thence Easterly at right angles, 50 feet; thence northeasterly parallel with said "Line A," to said North line of South Half of Northwest Quarter of the Southeast Quarter; thence West along said North line to the point of beginning.

For the sum of \$550,000

15. Approval of maintenance agreement with the City of Hugo.
16. Adoption of **Resolution No. 2008-129** as follows:

Bridge 82517 Reconstruction on CSAH 18 Agreement
to State Transportation Fund (Bridge Bonds)
Grant Terms and Conditions

WHEREAS, Washington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for reconstruction of the Bridge No. 82517 on CSAH 18; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$585,279.20 based on the Abstract of Bids; and

NOW, THEREFORE, BE IT RESOLVED, that Washington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the \$585,279.20 grant, and will return to the Minnesota State Transportation Fund any amount not required.

17. Approval of Supplemental Agreements #2 and #3 to the 2008 overlays project contract with Tower Asphalt, Inc.

18. Adoption of **Resolution No. 2008-130** as follows:

Resolution Authorizing the Sheriff's Office to Execute a
Grant from the United States Department of Homeland Security

NOW THEREFORE BE IT RESOLVED that the Washington County Board of Commissioners hereby accepts a grant in the amount of \$45,359 from the United States Department of Homeland Security and authorizes Deputy Sheriff James Gribble to execute the Grant Agreement on behalf of Washington County and Sheriff William M. Hutton.

19. Approval of Change Order #3 to Contract #4629 with H.M. Cragg Company for supplying and installing -48 VDC Power Systems for the 800 MHz Radio System.
20. Approval of contract with George Siegfried Construction for the remodeling necessary to construct a radio equipment shelter at the Afton radio site for the 800 MHz Radio System.
21. Approval to award bid to Sabre Towers and Poles, Inc. for supplying a monopine type stealth tower for the 800 MHz Public Safety Radio System at the Afton Radio site.

The foregoing Consent Calendar was adopted unanimously.

GENERAL ADMINISTRATION

2009-2013 Capital Improvement Plan

Melinda Kirk, Budget/Financial Analyst, presented an overview of the draft 2009-2013 Capital Improvement Plan (CIP). The CIP totals approximately \$209 million. The first year of the CIP coincides with each departments 2009 proposed capital budgets which were presented to the Board in August and September. The CIP is divided into five separate categories: fleet and miscellaneous equipment; parks and land; public facilities, road and bridge; and technology. The intent of the CIP is to recognize those projects that are viable and deliverable and at the same time acknowledge that funding sources often change and that many of the projects will be reevaluated each year. The Long-Term Finance Group has been working with departments to identify projects that will need funding into the future.

Wayne Sandberg, Deputy Public Works Director, presented a brief overview of the five year CIP relating to Public Works projects which include: transportation projects; Regional Rail Authority and transit; parks; facilities; and Survey/Land Management.

Commissioner Peterson moved to approve the release of the Draft 2009-2013 Capital Improvement Plan to the communities for their review and comment. Commissioner Stafford seconded the motion and it was adopted unanimously.

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Legislative Candidate Forum

Jim Schug, County Administrator, reminded the Board that the Minnesota Inter-County Association will host a legislative candidate forum tomorrow evening beginning at 5:30 p.m. in the Washington County Board Room.

Mr. Schug announced that at 11:00 a.m. this morning, following the County Board Workshop, there will be a brief rededication ceremony for the four Norman Rockwell prints known as the "Four Freedoms". Information placards have recently been added and staff has worked with Judge Howard Albertson on their rededication.

Mr. Schug displayed a Founding Partner Award that was given to the Washington County Board of Commissioners from the Youth Service Bureau which recently celebrated its 30th Anniversary.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported on a meeting she attended with the Minnesota Department of Transportation to develop items that should be in the Minnesota Comprehensive Statewide Rail Program. She reported on the Association of Minnesota Counties meeting she attended last Friday and presented staff with its 2009 schedule of events.

Commissioner Pulkrabek asked if cities were the only entities that can place inserts in the Truth-in-Taxation notices, and who has ultimate say on the content. Kevin Corbid, Director of Property Records and Taxpayer Services stated cities are allowed to do inserts and the school districts are not allowed. The State law has four items that the inserts can identify. Drafts of the inserts are submitted to the county for review for content and accuracy. The City of Oakdale and Washington County will have inserts this year.

Commissioner Pulkrabek noted that he will be attending the MICA forum tomorrow evening. He will also be attending the Ribbon Cutting Ceremony this Friday for the I-94 South Frontage Road in Woodbury.

Commissioner Kriesel reported that for the last couple of days he has been receiving phone calls on the change of hours being proposed by the Library Board at the Valley Branch Library in Lakeland. He wanted to assure people that nothing has been decided at this time.

Commissioner Stafford reported on the groundbreaking for the new Environmental Center at the Washington County South Maintenance Shop. This afternoon they will be taping the County Insight program.

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Commissioner Hegberg reported on a Housing and Redevelopment Authority workshop that was held last week to discuss more scattered housing sites and looking at buying foreclosure properties. He attended the Hugo City Council meeting last evening and they authorized staff to talk with Met Council about joining the Metropolitan Transit Taxing Authority, and the advantages and disadvantages of doing that.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously. The Board meeting adjourned at 10:10 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session with the Department of Public Health and Environment to discuss Washington County watershed management organizations' proposed 2009 budgets and priority projects and presentations on Water Consortium activities, watershed collaboration and conservation partnerships, and an overview of the Washington Conservation District's 2009 budget and information on the District's program services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Lowell Johnson, Amanda Strommer, Kevin Corbid, Matt Moore and Jack Lavold, South Washington Watershed District, Jay Riggs, Washington Conservation District, Cliff Aichinger, Ramsey-Washington Metro Watershed District, Don Scheel, Valley Branch Watershed District, Karen Kill and Craig Leiser, Brown's Creek Watershed District, Doug Thomas and John Waller, Rice Creek Watershed District, Jim Shaver and Steve Kronmiller, Carnelian-Marine-St. Croix Watershed District, Amy Carolan, Middle St. Croix WMO, and Kevin Giles, Star Tribune.

Dennis C. Hegberg, Chair
County Board

Attest:

James R. Schug
County Administrator