



**Department of Public
Health and Environment**

Lowell Johnson
Director

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Deputy Director

Tobacco License Application Instructions

Please print and complete the Washington County Tobacco License Application. Submit this form with the **Tobacco License Fee of \$272.00 for an annual license or \$197.00 for a seasonal license** to the Washington County Department of Public Health and Environment.

Upon receipt of your license application and fee payment, Department staff will make an appointment with you to conduct an inspection of your facility to determine if you are in compliance with the ordinance. If you are in compliance, you will be issued a current tobacco license. Do not begin selling tobacco until after you have received an inspection and your license.

A copy of the Washington County Youth Access to Tobacco Ordinance #133 and #135, which was adopted by the Washington County Board of Commissioners on June 2, 1998, will be mailed to you after receipt of the application and license fee. This ordinance regulates the sale, possession, and use of tobacco in cities and townships which do not have their own local ordinance. It requires that anyone who sells tobacco products must obtain a license from this Department. The ordinance also specifies prohibited types of sales, penalties for illegal sales, compliance check frequencies, and basis for license denials. Please read the ordinance provisions carefully to assure that you are selling tobacco products legally.

If you have questions regarding the license application process or the ordinance provisions, please contact the Department of Public Health and Environment at 651-430-6655.