

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**AUGUST 15, 2006**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Kriesel, Pulkrabek, Stafford, and Hegberg. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Suzanne Pollack, Community Services Supervisor; Kay McAloney, Human Resources Director, Jeneen Johnson, Human Resources Deputy Director; Lowell Johnson, Director of Public Health and Environment; Jeff Travis, Program Manager; Don Theisen, Director of Transportation and Physical Development; Sheriff Steve Pott; Barb Fritsche, Information Technology Supervisor; and Steve Nelson, Public Information Coordinator.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Peterson to adopt the following Consent Calendar:

1. Approval of the July 18, 25, August 1, and 8, 2006 Board meeting minutes.
2. Approval of contract with John Kaul, d.b.a., Capitol Gains, for legislative liaison services.
3. Approval of a two day temporary on-sale liquor license for the Scandia Softball Association on September 8 and 9, 2006.
4. Approval for Washington County Community Services/Resource and Referral Program to amend the grant contract to receive \$2,956 for SFY 2007.
5. Approval to amend Section 1, Section 9, Section 12, Section 15, Section 16, Section 17, Section 19, and Section 22 of the County's Personnel Rules and Regulations.
6. Approval to renew the iSeries maintenance agreement for support iSeries maintenance for 2006-2007 with IBM Premier Business Partner, Pinnacle Business Systems.

August 15, 2006

7. Approval of license for collection of household hazardous waste in Forest Lake and authorize execution by the Board Chair and County Administrator.
8. Adoption of **Resolution No. 2006-109** as follows:

Bid Award for Seasonal Materials – Sand, Aggregate Limerock,  
Plant Mixed Bituminous, and Plant Mixed Bituminous Inplace

WHEREAS, in order to complete road maintenance on county roads, the county solicited bids for these materials and services; and

WHEREAS, bids were opened on August 1, 2006. Aggregate Industries was the sole bidder for sand, Bryan Rock Products was the sole bidder for aggregate limerock, T.A. Schifsky and Commercial Asphalt bid on plant mixed bituminous, and T.A. Schifsky was the sole bidder for plant mixed bituminous inplace; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Aggregate Industries be accepted for sand, that the bid of Bryan Rock Products be accepted for aggregate limerock, that the bids of both T.A. Schifsky and Commercial Asphalt be accepted for plant mixed bituminous, that the bid of T.A. Schifsky be accepted for plant mixed bituminous inplace and the county enter into a contract with Aggregate Industries, Bryan Rock Products, T. A. Schifsky and Commercial Asphalt under the terms and conditions set forth in the bid specification documents; and

BE IT FURTHER RESOLVED, that the contracts between the county and Aggregate Industries, Bryan Rock Products, T.A. Schifsky and Commercial Asphalt be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's Office.

9. Approval of amendments to the construction manager contracts with Kraus Anderson Construction Company for the South Service Center and North Service Center/Library Construction Management.

The foregoing Consent Calendar was adopted unanimously.

### **RECOGNITION OF MIKE ZURBEY**

Commissioner Peterson moved to adopt **Resolution No. 2006-110** as follows:

Resolution of Appreciation for Mike Zurbey  
Upon his Retirement as the City of Cottage Grove's  
Director of Public Safety and Chief of Police

WHEREAS, Mike Zurbey retired as the City of Cottage Grove's Director of Public Safety and Chief of Police effective July 5, 2006; and

August 15, 2006

WHEREAS, Mike Zurbey provided exceptional public service and public safety in law enforcement for 30 years for the citizens of the City of Cottage Grove beginning in 1976; and

WHEREAS, Mike Zurbey served in positions of increasing levels of responsibility in the Cottage Grove Police Department as a patrol officer from 1976 to 1982, as Sergeant from 1982 to 1984, as Deputy Director of Public Safety from 1984 to 2005, and was promoted to Director of Public Safety and Chief of Police in 2005 and served in this capacity until his retirement in 2006; and

WHEREAS, Mike Zurbey attended the FBI Academy in 1989, was a strong advocate for police training, and served 18 years from 1984 to 2002 as the Commander of the Washington County Special Response Team; and

NOW, THEREFORE BE IT RESOLVED that, the Washington County Board of Commissioners acknowledges with grateful appreciation Mike Zurbey's public service to the citizens of the City of Cottage Grove and Washington County; and

BE IT FURTHER RESOLVED that, the Washington County Board of Commissioners heartily commends Mike Zurbey for his dedication to law enforcement and public safety and extends its best wishes to Mike Zurbey and his family for an enjoyable retirement.

Commissioner Stafford seconded the motion and it was adopted unanimously.

### **ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS**

Commissioner Peterson moved to adopt **Resolution No. 2006-111** as follows:

#### Consent to Inclusion of Inserts in Notice of Proposed Property Tax Statements (TNT Notices)

WHEREAS, Minnesota Statute 275.065 was amended in the 2005 Legislative Session to allow the governing body of a county, city, or school district to include supplemental information with the notice of proposed property tax statements; and

WHEREAS, this statute provides that the consent of the County Board must be given prior to including any inserts; and

WHEREAS, the Department of Assessment, Taxpayer Services and Elections, through the use of a print vendor, prepares and mails the notice of proposed property tax statements each November; and

WHEREAS, the content of any supplemental information is governed by M.S. 275.065.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby consents to the inclusion of supplemental information inserts in the Notice of Proposed Property Tax Statements (TNT Notices) effective for the 2006 mailing and continuing indefinitely; and

August 15, 2006

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby adopts Policy # 4005 Notice of Proposed Property Tax Statement (TNT Notice) Supplemental Insert Policy as prepared by the Department of Assessment, Taxpayer Services and Elections.

Commissioner Stafford seconded the motion and it was adopted unanimously.

### **GENERAL ADMINISTRATION**

#### **Appointment of Commissioners to the Canvass Board**

Commissioner Hegberg moved to appoint Commissioners Stafford and Kriesel to the Primary Election Canvass Board, to be held on Friday, September 15, and the General Election Canvass Board, to be held on Monday, November 13. Commissioner Peterson seconded the motion and it was adopted unanimously.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported on the National Association of Counties Conference he attended last week. He mentioned that Commissioner Colleen Landkamer, Blue Earth County, is now the NACo president. He attended a number of sessions including: methamphetamines which talked about treatment; air pollution and how changes in federal regulations will affect counties; and a railroad session.

Commissioner Stafford reported that they taped County Insight for the cable company regarding public health. Tomorrow he is meeting with the staff people working on the referendum for open space. He wanted to confirm with the County Attorney that as a County Board they can approve the act of a referendum, but the County Board is not allowed to get involved in supporting or opposing the question. George Kuprian, Assistant County Attorney, replied that is correct.

Commissioner Stafford asked if he could get involved personally, as an individual? Mr. Kuprian indicated he could.

Commissioner Peterson reported that she was elected chair of the AMC Transportation Committee. She will be attending a meeting in Hudson at 7:30 a.m. on the Midwest Rail Initiative.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

The Board Chair announced that there will not be a County Board meeting on August 26, 2006.

August 15, 2006

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Hegberg and it was adopted unanimously. The Board meeting adjourned at 9:30 a.m.

**BOARD 2007 BUDGET WORKSHOP**

The Board met in workshop session to hear 2007 budget requests from Transportation and Physical Development, Library and Internal Services. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Kriesel, Pulkrabek, Hegberg, and Stafford. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, Wayne Sandberg, Virginia Chase, Lowell Johnson, John Elholm, Patricia Conley, Don Wisniewski, Kay McAloney, Deb McDonald, Yvonne Klinnert, Stillwater Courier, and Kevin Giles, Star Tribune.

Bill Pulkrabek, Chair  
County Board

Attest:

James R. Schug  
County Administrator

