



Board of Commissioners

- Dennis C. Hegberg, District 1
- Bill Pulkrabek, District 2
- Gary Kriesel, Chair, District 3
- Autumn Lehrke, District 4
- Lisa Weik, District 5

BOARD AGENDA
SEPTEMBER 13, 2011 – 9:00 A.M.

1. 9:00 Roll Call
Pledge of Allegiance
2. 9:00 **Comments from the Public**
Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board secretary or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and address, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities
3. 9:10 Consent Calendar – Roll Call Vote
4. 9:10 **General Administration - Jim Schug, County Administrator**
 - A. Resolution Certifying the Proposed Property Tax Levy for Payable 2012 for Washington County
 - B. Resolution Certifying the Proposed Property Tax Levy for Payable 2012 for the Regional Rail Authority (RRA)
 - C. Resolution Certifying the Proposed Property Tax Levy for Payable 2012 for Washington County Housing & Redevelopment Authority (HRA)
 - D. Resolution Adopting the Regional Rail Authority 2012 Proposed Budget
 - E. Resolution Adopting the Washington County 2012 Proposed Budget
5. 9:50 **Commissioner Reports – Comments – Questions**
This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
6. Board Correspondence
7. 10:15 **Adjourn**

MEETING NOTICES**

(**Meeting dates, time and locations may change. Contact the Office of Administration or individual agencies for the most current information)

Date	Committee	Time	Location
September 12	MN Intercity Passenger Rail Forum	10:00 a.m.	Conference call
September 13	Mental Health Advisory Committee	4:00 p.m.	Washington County Government Center
September 14	Metro Emergency Services Board	10:30 a.m.	2099 University Avenue – St. Paul
September 14	Metropolitan Library Service Agency	12:00 p.m.	101 Empire Drive – St. Paul
September 14	Minnesota Inter-County Association	2:00 p.m.	Kelly Inn, Sibley Room, 2 nd Floor – St. Paul
September 15	Metropolitan Area Agency on Aging	9:30 a.m.	2365 McKnight Road – North St. Paul
September 15	Rush Line Corridor Task Force	3:30 p.m.	White Bear City Hall – 4701 Highway 61
September 15	Public Health Emergency Preparedness	5:30 p.m.	Washington County Government Center
September 15	Parks and Open Space Commission	7:00 p.m.	101 West Pine Street – Stillwater
September 15	Community Action Partnership- Ramsey/Washington Counties	6:00 p.m.	450 Syndicate Street North – St. Paul

Assistive listening devices are available for use in the County Board Room
 If you need assistance due to disability or language barrier, please call (651) 430-6000

WASHINGTON COUNTY BOARD OF COMMISSIONERS
CONSENT CALENDAR *
SEPTEMBER 13, 2011

The following items are presented for Board approval/adoption:

<u>DEPARTMENT/AGENCY</u>	<u>ITEM</u>
Accounting & Finance	A. Approval of changes to the Investment Policy #2301.
Community Services	B. Approval of the 2011 to 2012 contract with Pathways to Community.
Public Works	C. Adopt resolution authorizing signature of Amendment 2 to the State of Minnesota Lease No. 11627 increasing the square footage of office and common space leased by the Department of Employment and Economic Development at the Woodbury Service Center.

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.



Request for Board Action

BOARD MEETING DATE:
September 13, 2011

AGENDA ITEM NUMBER:

3A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Accounting & Finance	REQUESTOR: Kathy Trombly-Ferrin	REQUESTOR PHONE: 430-6033
PRESENTER(S):	MEDIA CONTACT:	MEDIA CONTACT PHONE:

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval for changes to the Investment Policy #2301.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: The Accounting & Finance Department has recently revised the investment policy to include certain instruments for future investment purposes and update the language to current practices. The Office of Administration and the Finance Committee have reviewed these changes and recommend approval by the County Board.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes Approved by the Finance Committee on 8/16/11.	

Budget Information

FUNDING: NA	
----------------	--

Approvals

COUNTY ATTORNEY: Linda Krafthefer RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
--	--

INVESTMENT POLICY AND GUIDELINES

Policy

Washington County invests its funds to sustain a reliable and solvent financial condition. Investments are undertaken in a manner that ensures the safety of capital, liquidity necessary to meet obligations, and yield consistent with market risks.

Guidelines

All investment transactions are made in good faith using professional judgment and care, conforming with the county's investment policy and all governmental regulations, using the highest level of integrity to ensure that the safety of the principal and its derived interest earnings are managed and recorded properly.

Risk Identification

Per the Government Accounting Standards Board pronouncement 40, the county is aware of certain risks that investments may be exposed to:

Credit Risk - the risk that an issuer or other party to an investment will not fulfill its obligations.

Interest Rate Risk - the risk that changes in interest rates will adversely affect the fair value of an investment.

Concentration Credit Risk - the risk of loss associated with the volume of a government's investment in a single issuer.

Custodial Credit Risk - the risk that in the event of the failure of the security issuer or backer, the investor will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party.

Custodial Credit Risk of Deposits - the risk that in the event of a failed depository financial institution, the investor may not be sufficiently covered by insurance or collateral.

Authorized Investments

The county manages credit risk through several strategies. Per Minnesota Statute 118A, the county considers the safety of investments by using only those money market instruments allowed by state law. The following is a list of instruments that the county uses for investments:

- A. All general obligations of the United States government
- B. Indirect government obligation, such as federal agency notes and bonds
- C. Certificates of deposit, backed by collateral
- D. Repurchase agreements
- E. Commercial paper
- F. Bankers acceptance
- G. Guaranteed Investment Contracts (GIC)
- H. [Money market accounts through banks and brokerage firms, as allowed for in Minnesota Statute 118A.](#)

1. The county purchases banker's acceptances and commercial paper only from dealers that report their activity in commercial paper or government securities to the Federal Reserve Bank of New York, or from one of the top 100 banks (rated by assets) by the American Bankers Association.
2. Commercial paper purchases are diversified by type of industry whenever possible. Asset Backed Commercial Paper (ABCP) programs are acceptable sources of investment as they are structured as a Special Purpose Vehicle (SPV), offering the investor protection in secured interests in a diversified portfolio of assets.
3. The county does not purchase commercial paper unless it has the highest quality rating (i.e., A1P1) from at least two of the three rating agencies and matures in 270 days or less. Purchases of commercial paper from any one issuer are not to exceed ~~\$4~~ \$5 million, except for purchases of asset-backed programs.

Portfolio Management

To manage concentration credit risk, the county staggers its portfolio maturities to avoid undue concentration of assets in a specific maturity sector. The selected maturities provide stable income, reasonable liquidity, and maximum yields. The county manages interest-rate risk by limiting the length of maturity periods and recognizing the need for liquidity to meet daily cash obligations. Balancing investments between short-term and long-term periods assures proper timing of investments and reduces these risks.

The county defines short-term investments as 90 days or less and long-term as one year or more. The county limits its investments to maturities of less than five (5) years, unless particular circumstances warrant a longer period, in which case the investment must be approved by the Auditor-Treasurer.

- A. **Safety:** The county does business only with investment firms that are willing to meet the requirements set forth by state law and county policies, for its protection in regard to safekeeping, delivery, and receipt. Minnesota statutes require all certificates of deposit to be backed by collateral at 110% of market value. The county reserves the right to require substitute collateral if any collateral subsequently fails to meet the requirements set forth. The county may reduce or halt deposits or investments with a particular institution, if reports indicate a deterioration of status or performance.
- B. **Liquidity:** Because the cash position of the county and its various programs fluctuates during the year, a substantial portion of the investment portfolio must be liquid. The county considers liquidity as a priority, while still recognizing the need to maximize yield.
- C. **Yield:** After the above considerations have been met, the county maximizes its yield, while assuring that the maturity dates coincide with expenditure needs.
- D. **Competitive Quotes:** The county seeks two or three quotations when placing investments. To the extent practical, all approved firms are given the opportunity to bid on deposits or investments on a regular basis.
- E. **Interim Collections:** Funds due to other taxing authorities are invested until the statutory settlement date, as prescribed by state statute.

Custodial Services

To protect its financial assets, the county uses a custodial agent to monitor its investments and to hold its securities. The primary function of the custodial agent is to minimize the custodial credit risk associated with the manipulation, conversion, or unauthorized trading of county investments. A secondary function of the custodial agent is to provide accurate information on trades, interest earnings, premiums, discounts, commissions, book value, and market value of all assets sold or purchased by the county.

- A. Securities are delivered through an SEC registered clearing agency, by the brokerage firm, and remain in the custody of the trust account, thereby, protecting the assets from claims of creditors.
- B. The custodial agent's duties will not include any discretionary authority, control or responsibility with respect to the management or disposition of any county asset.
- C. The custodial agent has no authority or responsibility to render investment advice with respect to any county asset.
- D. The custodial agent is not a fiduciary with respect to the county.

- E. The custodial agent will submit to the county, at least annually, a report on how they manage data transactions.

Brokerage Certification and Competitive Quotes

Before doing business with the county, a brokerage firm must certify that it has reviewed the investment policies and objectives, as well as applicable state laws, and agrees to disclose potential conflicts of interest or risk to public funds that might arise out of the business transactions between the county and the broker/dealer. An annual certification form will be obtained from each brokerage firm prior to transacting investments.

The county may use generally-accepted electronic methods of obtaining competitive quotes from county-certified brokerage firms.

Collateral Requirements

The county's assets will be collateralized in accordance with applicable laws and in accordance with prudent financial management principles. Custodial credit risk in deposits is eliminated by ensuring that the county will be covered by appropriate levels of insurance and collateral.

- A. Collateral of Investments: All security brokers, temporary holding agents, and custodial agents must show that the county's assets are properly collateralized in amounts sufficient to cover the value of the county's investments in accordance with state statutes or are covered by the Securities Investor Protection Corporation (SIPC).
- B. Collateral of Cash at Depository Institutions: All funds on deposit at the financial institutions are covered by the Federal Deposit and Investment Corporation's (FDIC) limit in accordance with state statutes. When funds exceed the federal deposit insurance, the county requires the financial institution to provide documentation of collateral security in an amount at least ten percent more than the market value of the deposits

Responsibility

The Accounting and Finance Department is responsible for implementing this policy.

Source

County Board action August 7, 2001, April 3, 2001, April 6, 2004
Replaced Policies #2010 and #2019, July 26, 2005
Replaced Policies #2302, #2303, and #2304, December 19, 2006
County Board action December 8, 2009



Request for Board Action

BOARD MEETING DATE:
September 13, 2011

AGENDA ITEM NUMBER:

3B

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Community Services	REQUESTOR: Julia Wallis	REQUESTOR PHONE: 430-8331
PRESENTER(S):	MEDIA CONTACT: Cathy Ellis	MEDIA CONTACT PHONE: 430-4145

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of 2011-2012 contract with Pathways to Community.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: 42 C.F.R. 440.180 and the Minnesota Department of Human Services' Medicaid Waiver Plans delegate counties the responsibility of issuing, managing, and monitoring contracts to providers of Home and Community Based Services through Medical Assistance Waivers.
BACKGROUND/JUSTIFICATION: Pathways to Community provides a variety of services to individuals with Developmental Disabilities designed to support and inspire meaningful lifelong relationships. It provides services in several other metro area counties and is now expanding its services in Washington County. It is opening a licensed corporate adult foster care site in Woodbury in September to serve clients eligible for Home and Community Based Services through Medical Assistance (MA) "waivers". MA will fund 100% of the cost of the services provided by Pathways at this licensed site. The services in the foster care will be customized to meet each person's needs and will include 24 hour supervision. Rates will be determined by the County's rate tool, which is used for all existing corporate adult foster cares. The contract will also authorize Pathways to provide some additional in-home or respite services (e.g. summer camps) to assist families caring for their developmentally disabled children. Washington County Community Services recommends approval of the 2011-2012 contract with Pathways to Community.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No	

Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: Medical Assistance is State/Federal funds.
-------------------	---

Approvals

COUNTY ATTORNEY: George Kuprian RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
--	--



Request for Board Action

BOARD MEETING DATE:
September 13, 2011

AGENDA ITEM NUMBER:

3C

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rita Conlin	REQUESTOR PHONE: 430-4354
PRESENTER(S):	MEDIA CONTACT: Greg Wood	MEDIA CONTACT PHONE: 651-430-6225

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt resolution authorizing signature of Amendment 2 to the State of Minnesota Lease No. 11627 increasing the square footage of office and common space leased by the Department of Employment and Economic Development at the Woodbury Service Center.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: The State of Minnesota has been leasing office space from Washington County since 1986 for the Department of Employment and Economic Development (DEED), formerly known as the 'Minnesota Work Force Center.' DEED is located at the Woodbury Service Center. The term of the current lease is to December 31, 2014. With Amendment 2 to the lease, the state wishes to increase the office space used by DEED at the service center from 256 sq. ft. to 257 sq. ft. of dedicated space, and from 438 sq. ft. to 1,363 sq. ft. of shared space. Amendment 2 also provides for an updated rent schedule due to the added space. While the rental rate per sq. ft. remains the same, the rent revenue over the term of the lease will increase from \$56,241 to \$102,647. The additional revenue received from the lease will be budgeted in General Fund 110 and supplements county building maintenance and operations expenses. No other changes to the current lease arrangement are included in the amendment. The Building Services Director recommends approval of the resolution authorizing signature of Amendment 2 to the State of Minnesota Lease No. 11627.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes July 12, 2008 - Board approves State Lease No. 11627. November 10, 2009 - Board approval of Amendment 1 to State Lease No. 11627.	

Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: Rent (Revenue)	
FINANCIAL IMPACT:		
YEAR: 2011	AMOUNT: \$3,442.44	BUDGETED: No
YEAR: 2012	AMOUNT: \$14,049.36	BUDGETED: No
YEAR: 2013	AMOUNT: \$14,313.47	BUDGETED: No
YEAR: 2014	AMOUNT: \$14,601.00	BUDGETED: No
EXPLANATION OF BUDGET CHANGES: Increase to budget from rent revenue due to office space being added to the lease with the State of MN Department of Employment and Economic Development.		

Approvals

COUNTY ATTORNEY:

Linda Krafthefer

RECOMMENDATIONS: **Approved**

COMMENTS:

COUNTY ADMINISTRATOR:

Jim Schug

RECOMMENDATIONS: **Approved**

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 13, 2011

DEPARTMENT Public Works/Building Services

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**STATE OF MINNESOTA LEASE NO. 11627
AMENDMENT 2**

WHEREAS, the County of Washington and the State of Minnesota entered into a lease agreement numbered 11627 on July 12, 2008 providing common areas and office space to the Department of Employment and Economic Development in the Woodbury Service Center, Woodbury MN; and

WHEREAS, the State of Minnesota has submitted Amendment 2 to Lease Agreement No. 11627 increasing the square footage of the common area and office space to be used by the Department of Employment and Economic Development; and

WHEREAS, the County of Washington agrees to the additional lease of space arrangement through the acceptance of the terms and conditions set forth in Amendment 2 of the State of Minnesota Lease Agreement Numbered 11627; and

BE IT FURTHER RESOLVED, that the lease between the County of Washington and the State of Minnesota be executed through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

	YES	NO
HEGBERG	_____	_____
KRIESEL	_____	_____
LEHRKE	_____	_____
PULKRABEK	_____	_____
WEIK	_____	_____



Request for Board Action

BOARD MEETING DATE:
September 13, 2011

AGENDA ITEM NUMBER:

4 A-E

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Melinda Kirk	REQUESTOR PHONE: 430-6024
PRESENTER(S): Molly O'Rourke	MEDIA CONTACT: Molly O'Rourke	MEDIA CONTACT PHONE: 430-6003

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review of the recommended proposed 2012 budget and the adoption of: 1.) Resolution certifying the proposed property tax levy payable 2012 for Washington County. 2.) Resolution certifying the proposed property tax levy payable 2012 for the Regional Rail Authority (RRA). 3.) Resolution certifying the proposed property tax levy payable 2012 for the Washington County Housing & Redevelopment Authority (HRA). 4.) Resolution adopting the RRA 2012 Proposed Budget. 5.) Resolution adopting the Washington County 2012 Proposed Budget.	
AGENDA YOU ARE REQUESTING TIME ON: Board TIME NEEDED: 40 min	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: MN Statute 275.065 requires the county to adopt a proposed budget and certify to the county auditor the proposed property tax levy for taxes payable 2012 on or before 9.15.11.
BACKGROUND/JUSTIFICATION: To review the proposed 2012 Washington County budget and proposed property taxes payable 2012; approve resolutions adopting the 2012 proposed levy for Washington County, the RRA, and the HRA; approve resolutions adopting the 2012 proposed budgets for the RRA and for Washington County.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes Departmental workshops with the Board were held throughout August and September on proposed 2012 budgets.	

Budget Information

FUNDING: NA	
----------------	--

Approvals

COUNTY ATTORNEY: George Kuprian RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
--	--

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 13, 2011

DEPARTMENT Administration

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

**RESOLUTION CERTIFYING PROPOSED PROPERTY TAX LEVIES FOR
WASHINGTON COUNTY PAYABLE 2012**

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2012:

Washington County

\$ 86,523,700

ATTEST:

COUNTY ADMINISTRATOR

CHAIRMAN, COUNTY BOARD

	YES	NO
HEGBERG	_____	_____
PULKRABEK	_____	_____
KRIESEL	_____	_____
LEHRKE	_____	_____
WEIK	_____	_____

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 13, 2011
MOTION _____
BY COMMISSIONER _____

DEPARTMENT Administration
SECONDED BY _____
COMMISSIONER _____

**RESOLUTION CERTIFYING PROPOSED PROPERTY TAX LEVY FOR
THE WASHINGTON COUNTY REGIONAL RAIL AUTHORITY
PAYABLE 2012**

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2012:

Regional Rail Authority

\$ 574,800

ATTEST:

COUNTY ADMINISTRATOR

CHAIRMAN, COUNTY BOARD

	YES	NO
HEGBERG	_____	_____
PULKRABEK	_____	_____
KRIESEL	_____	_____
LEHRKE	_____	_____
WEIK	_____	_____

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 13, 2011

DEPARTMENT Administration

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**RESOLUTION CERTIFYING PROPOSED PROPERTY TAX LEVY FOR
WASHINGTON COUNTY PAYABLE 2012**

The Washington County Board of Commissioners does hereby certify to the Washington County Auditor-Treasurer the following proposed tax levy for payable 2012:

Washington County Housing and Redevelopment Authority

\$3,332,236

ATTEST:

COUNTY ADMINISTRATOR

CHAIRMAN, COUNTY BOARD

	YES	NO
HEGBERG	_____	_____
PULKRABEK	_____	_____
KRIESEL	_____	_____
LEHRKE	_____	_____
WEIK	_____	_____

**BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. _____**

DATE: September 13, 2011
Motion by Commissioner: _____

Department: _____
Seconded by Commissioner: _____

**RESOLUTION ADOPTING THE
WASHINGTON COUNTY REGIONAL RAIL AUTHORITY
PROPOSED BUDGET FOR PAYABLE 2012**

<u>OPERATING FUNDS</u>	<u>EXPENDITURES</u>	<u>REVENUE OTHER THAN LEVY</u>	<u>FUND BALANCE Contrib/(Use)</u>	<u>GROSS LEVY</u>	<u>STATE AID</u>	<u>CERTIFIED LEVY</u>
Regional Rail Authority	\$6,446,400	\$5,871,600	\$0	\$574,800	\$0	\$574,800
Total Proposed 2012 Budget:	<u>\$6,446,400</u>	<u>\$5,871,600</u>	<u>\$0</u>	<u>\$574,800</u>	<u>\$0</u>	<u>\$574,800</u>

Total Washington County Regional Rail Proposed 2012 Levy :	\$574,800	\$0	\$574,800
---	------------------	------------	------------------

ATTEST:

County Administrator

Chairman, County Board

	Yes	No
Hegberg	_____	_____
Pulkrabek	_____	_____
Kriesel	_____	_____
Lehrke	_____	_____
Weik	_____	_____

**BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. _____**

DATE: September 13, 2011
Motion by Commissioner: _____

Department: _____
Seconded by Commissioner: _____

**RESOLUTION ADOPTING THE
WASHINGTON COUNTY
PROPOSED BUDGET FOR PAYABLE 2012**

OPERATING, SPECIAL REVENUE, and DEBT SERVICE FUNDS	EXPENDITURES	REVENUE OTHER THAN LEVY	FUND BALANCE Contrib/(Use)	GROSS LEVY	STATE AID	CERTIFIED LEVY
General Government	\$90,269,500	\$39,665,400	\$629,100	\$51,233,200	\$5,506,600	\$45,726,600
Community Services	\$33,745,100	\$17,080,400	(\$376,500)	\$16,288,200	\$0	\$16,288,200
Debt Service - Countywide	\$10,179,600	\$0	(\$62,400)	\$10,117,200	\$0	\$10,117,200
Debt Service - Library District	\$866,800	\$0	(\$5,300)	\$861,500	\$0	\$861,500
Library	\$6,038,400	\$448,000	\$0	\$5,590,400	\$0	\$5,590,400
Parks	\$3,420,600	\$2,736,000	\$0	\$684,600	\$0	\$684,600
Public Safety Radio	\$598,900	\$598,900	\$0	\$0	\$0	\$0
Public Works	\$8,647,100	\$4,181,500	\$0	\$4,465,600	\$0	\$4,465,600
Subtotal:	\$153,766,000	\$64,710,200	\$184,900	\$89,240,700	\$5,506,600	\$83,734,100
CAPITAL PROJECT FUNDS						
Capital Historic Courthouse	\$47,500	\$28,000	(\$19,500)	\$0	\$0	\$0
Capital Projects	\$1,046,900	\$0	\$0	\$1,046,900	\$0	\$1,046,900
Capital Repair	\$610,000	\$955,600	\$345,600	\$0	\$0	\$0
Capital Road & Bridge	\$9,963,300	\$8,659,000	\$0	\$1,304,300	\$0	\$1,304,300
Subtotal:	\$11,667,700	\$9,642,600	\$326,100	\$2,351,200	\$0	\$2,351,200
REFERENDUM ITEM						
Land & Water Legacy Program	\$1,480,300	\$0	(\$1,041,900)	\$438,400	\$0	\$438,400
Total Proposed 2012 Budget:	\$166,914,000	\$74,352,800	(\$530,900)	\$92,030,300	\$5,506,600	\$86,523,700
Total Washington County Proposed 2012 Levy:				\$92,030,300	\$5,506,600	\$86,523,700

ATTEST:

County Administrator

Chairman, County Board

	Yes	No
Hegberg	_____	_____
Pulkrabek	_____	_____
Kriesel	_____	_____
Lehrke	_____	_____
Weik	_____	_____

Washington County

2012 Proposed Budget

September 13, 2011

2012 General Highlights*

- **Operating Expenditures** (Excludes Capital and Debt)
\$ 139.8 million Decrease -4.1%
- **Capital Expenditures**
\$ 21.0 million Decrease -66.4%
- **Gross Tax Levy** (Includes County Program Aid)
\$ 92.6 million Decrease -2.5%
- **Net Tax Levy**
\$ 86.5 million Decrease -.3%
- **Non-Levy Revenues**
\$ 80.2 million Decrease -8.5%

**Proposed 2012 Budget*

State Aid Reductions

2008 - 2011

YEAR	ITEM	AMOUNT	YR TOTAL
2008	County Program Aid (CPA)	<u>\$ 1,473,100</u>	\$ 1,473,100
2009	County Program Aid	\$ 1,422,300	
	CCSA Block Grants	<u>\$ 557,100</u>	\$ 1,979,400
2010	County Program Aid (before adoption)	\$ 2,233,400	
	Market Value Tax Credits	<u>\$ 1,727,600</u>	\$ 3,961,000
2011	County Program Aid	\$ 2,107,000	
	Market Value Tax Credits	<u>\$ 2,105,700</u>	\$ 4,212,700
4 – YEAR REDUCTION TOTAL:			\$11,626,200

Major 2011 Proposed Mid-Year Reductions

(Due to State Budget Bill)

• Pavement Improvement	\$ 1,883,200
• Contribution to OPEB*	\$ 1,702,800
• Wages & Benefits	\$ 402,900
• Library Service Model	<u>\$ 223,800</u>

TOTAL REDUCTIONS

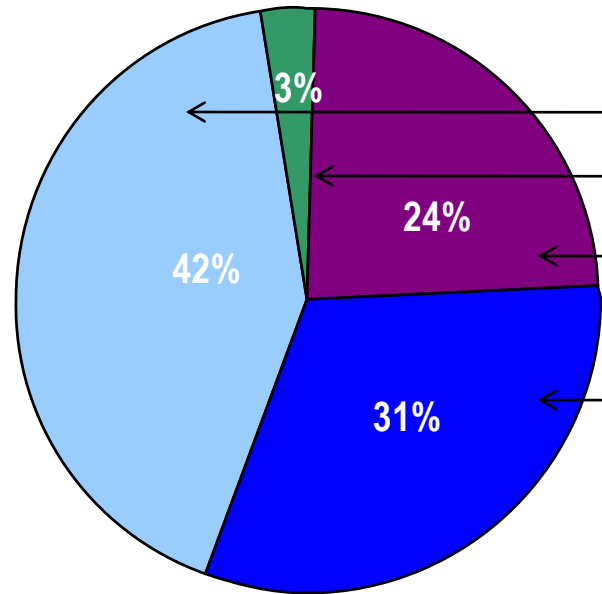
\$ 4,212,700

*Other Post Employment Benefits

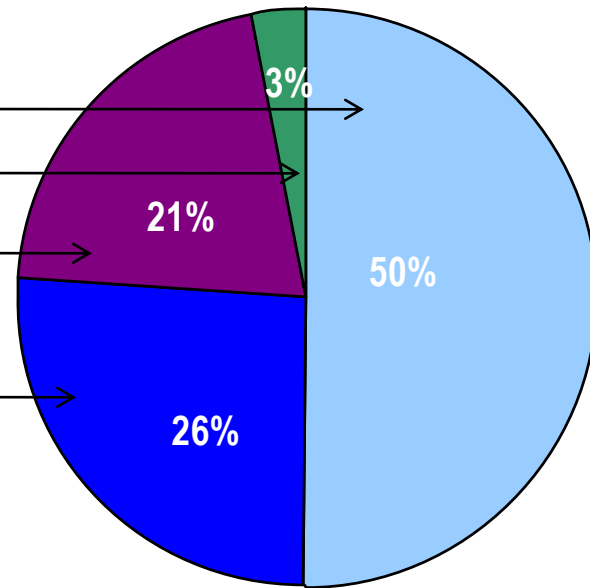
Revenues by Source Comparison

2008 - 2012

2008 Revenues



2012 Revenues*



Net Levy

CPA

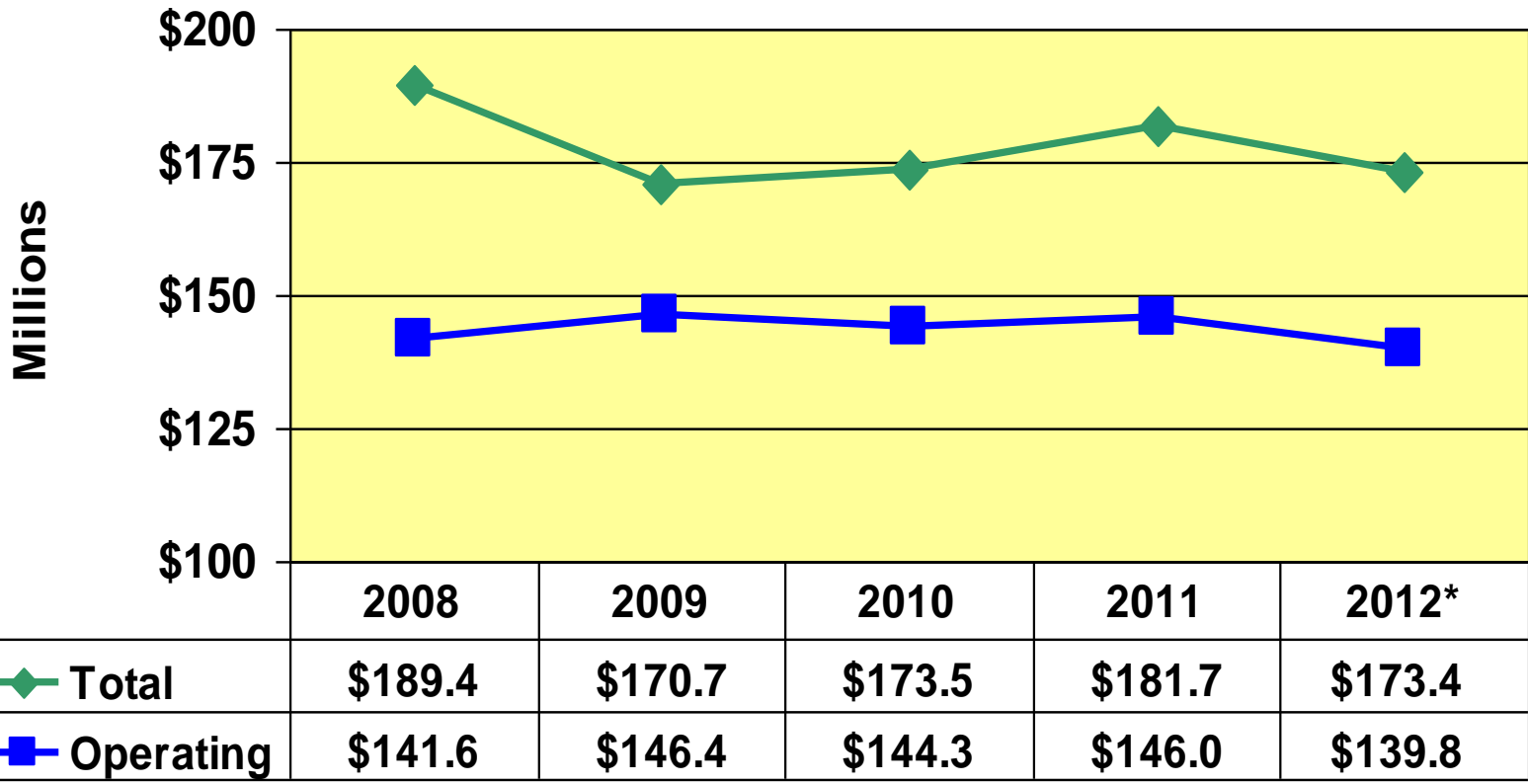
All Other

Intergovernmental

* Proposed 2012 Budget

Expenditures

2008 – 2012

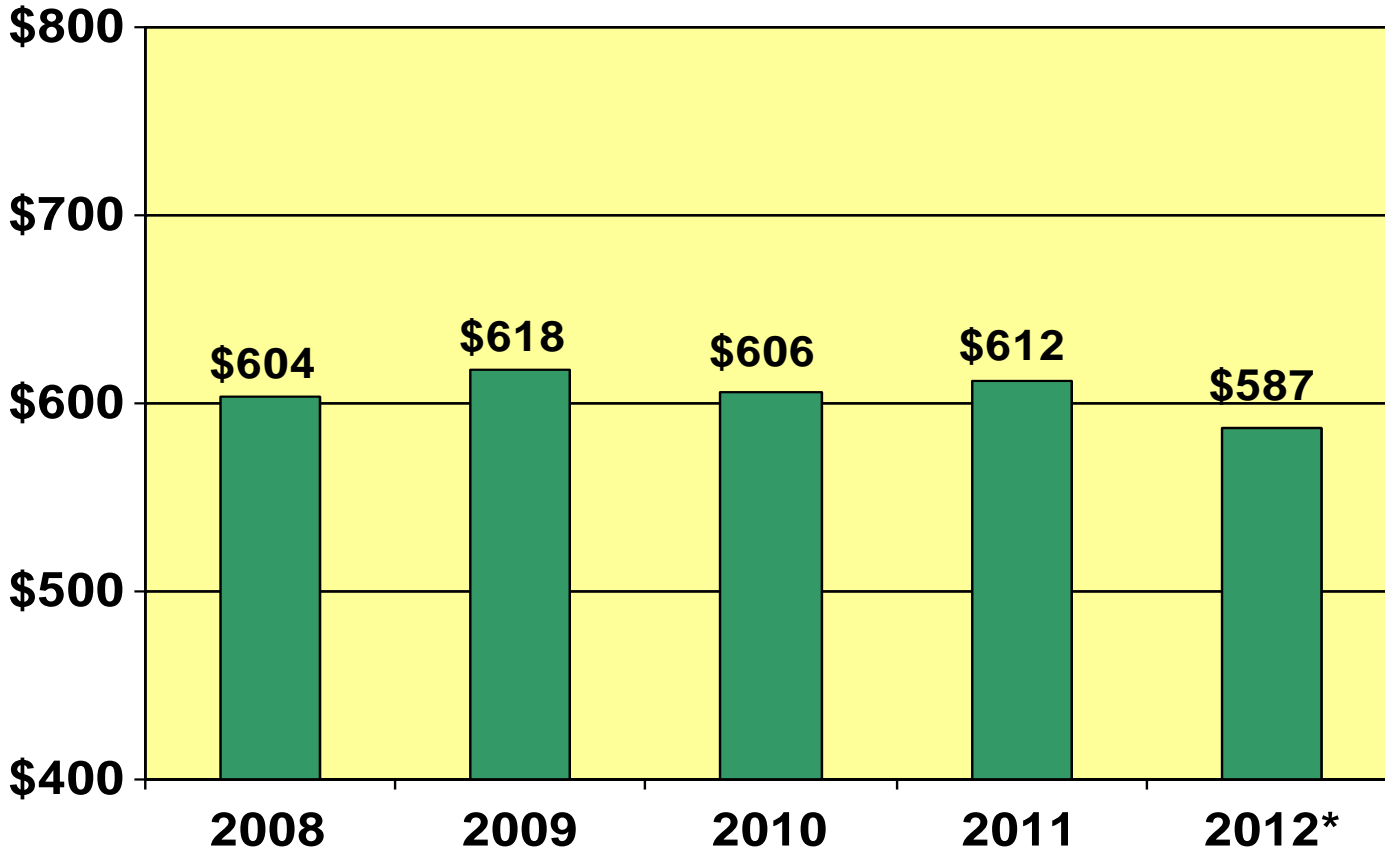


Operating expenditures exclude capital and debt

**Proposed 2012 Budget*



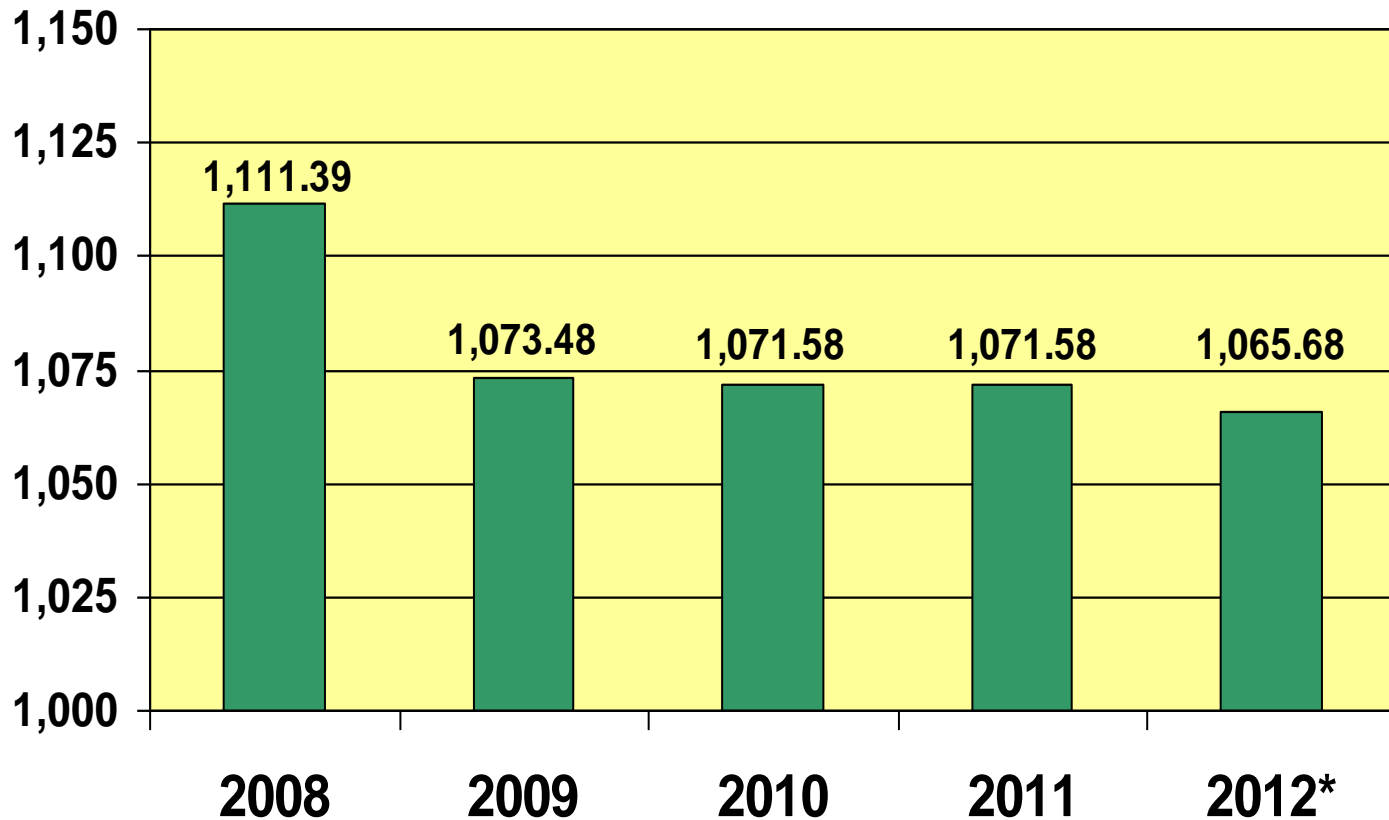
Operating Costs per Capita



**Proposed 2012 Budget*

5-Year Employee History

Full-Time Equivalents (FTE) at Year-End



**Proposed 2012 Budget*

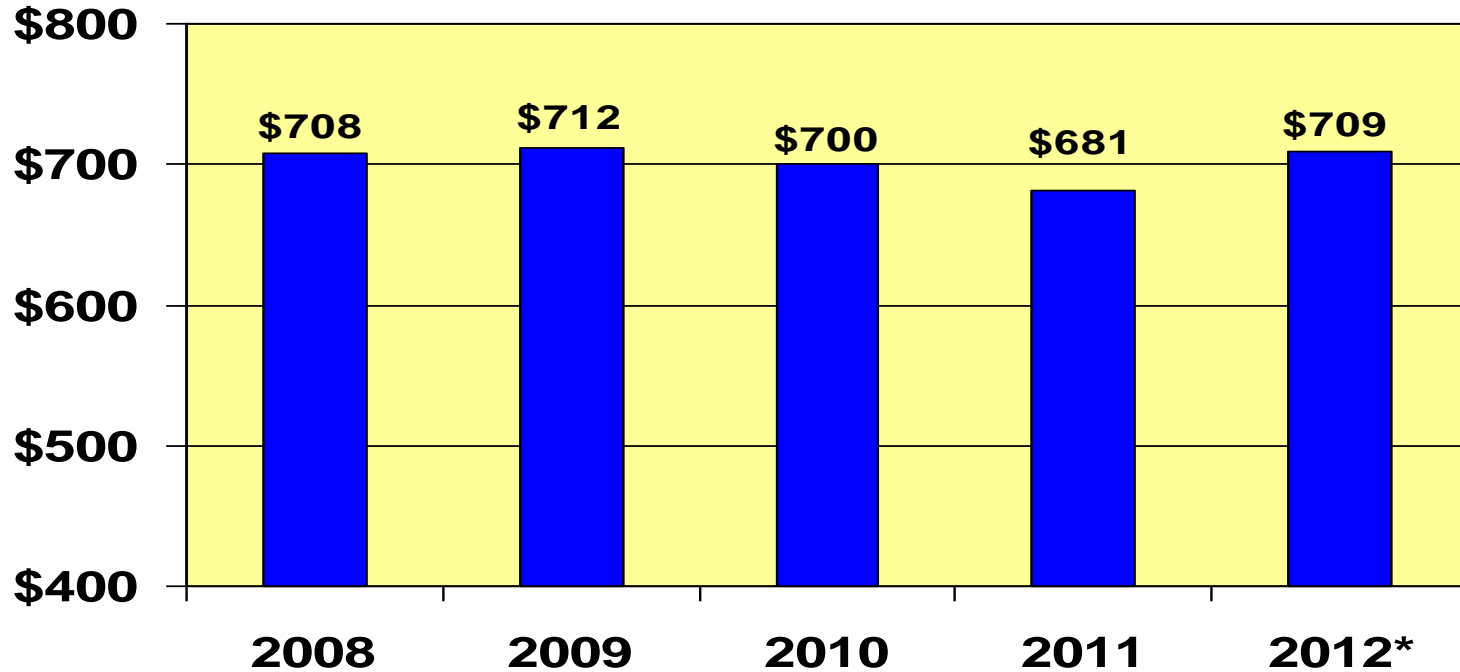
Estimated Impact of No Levy Increase

Residential Homestead Taxpayers (assuming a 2.8% value reduction from 2011 to 2012)				
Market Value	2012 Net Levy Change	Actual Pay 2011*	Estimated Pay 2012**	Change 2011 - 2012
\$200,000	0%	\$561	\$583	\$22
\$250,000	0%	\$729	\$759	\$30
\$300,000	0%	\$897	\$935	\$38

*2011 is net tax after Homestead Credit

**2012 is net tax after Homestead Exclusion

Estimated County Portion of Tax



	2008	2009	2010	2011	2012*
County Tax	\$708	\$712	\$700	\$681	\$709
Market Value	\$286,300	\$283,400	\$263,600	\$242,500	\$235,700
Change in Value	0%	<1%>	<7%>	<8%>	<2.8%>

**Proposed 2012 Budget*

2012 Budget Issues

- Debt service funding
- Increased demand for safety net services
- Library funding model
- Economic uncertainty
- Election costs
- Technology needed to increase efficiencies
- Residential placement costs

Where Does Each County Dollar Go?

