

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JUNE 3, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Suzanne Pollack, Community Services Supervisor; Carol Peterson, Property Records and Taxpayer Services; Don Theisen, Director of Public Works; Wayne Sandberg, Deputy Public Works Director; Joe Lux, Senior Planner; Ann Pung-Terwedo, Senior Planner; Keith Potter, Facilities Manager; Sue Hedlund, Deputy Public Health Director; Amanda Goebel, Environmental Coordinator; Harley Will, Accounting and Finance Director; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; Sue Fennern, Human Resources; Mjyke Nelson, Information Technology Director; Nancy Brase, Administrative Services Manager; and Maggi Aitkens, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Courtney Yourke, 1057 7<sup>th</sup> Avenue, Newport, stated that his property taxes have increased by over 100% in a three and a half year period. He would like to know what can be done outside of going to court. He would also like to know how the Federal money from the Housing and Urban Development is spent in the county.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the May 13 and 20, 2008 Board meeting minutes.
2. Approval to appoint Julia Beagan, Stillwater Residence representative, to the Mental Health Advisory Council to a first term expiring December 31, 2010.
3. Approval to appoint John Sievert, Lakeland, to the Washington County Library Board to fill an unexpired term to December 31, 2008.
4. Approval of agreement between Washington County and the Friends of the Mississippi River to prepare management plans on certain Land and Water Legacy Program projects.
5. Approval to award bid for purchase of courier service with Dynamex as the most responsible bidder.

June 3, 2008

6. Approval to amend Policy #1501, Designated Areas within County Facilities for Placement of Campaign Materials.
7. Approval of Policy #2602, Account Write-offs or Adjustments, regarding justification for the write-off or adjustment of accounts owed to the county; and authorization and documentation required to adjust or write-off amounts owed to the county.
8. Approval to amend Policy #2601, Collection Policy, to make it consistent with the new proposed policy on Write-offs and Adjustments.
9. Adoption of **Resolution No. 2008-073** as follows:

Authorization for Community Corrections Director to Execute an  
Agreement to Implement the Juvenile Accountability Block Grant

WHEREAS, Washington County Community Corrections has entered into the Juvenile Accountability Block Grant (JABG) agreement with the United States Office of Justice since 2000; and

WHEREAS, Washington County Community Corrections has utilized these funds to help fund the PLACE North probation officer position; and

WHEREAS, Washington County Community Corrections has been awarded another JABG Grant for the state fiscal year July 1, 2008 to June 30, 2009 that will fund approximately 22% of the probation officer wages Community Corrections has budgeted for the required match of \$1,409.

NOW THEREFORE BE IT RESOLVED, that the Community Corrections Director is authorized to execute such agreements and amendments as are necessary to implement the JABG Grant from July 1, 2008 until June 30, 2009, and accept the amount of \$12,678.

10. Approval to accept a grant from the Department of Human Services to fund additional respite care for families with children with a serious emotional disturbance.
11. Approval of a one-year Special Project Senior Engineer Technician position in the Department of Public Works.
12. Approval of abatement on parcel #19.031.21.14.0011, JR Johnson Supply, Inc.
13. Adoption of **Resolution No. 2008-074** as follows:

June 3, 2008

Cottage Grove Armory  
Lease Agreement Termination

WHEREAS, Washington County entered into a lease agreement with the Department of Military Affairs April 1, 1983 for space in the building known as the Cottage Grove Armory; and

WHEREAS, the term of the lease agreement is through March 31, 2082; and

WHEREAS, the lease agreement allowed for early termination by the county by giving at least 90 days written notice prior to termination.

NOW, THEREFORE BE IT RESOLVED, that the lease between the County of Washington and the Department of Military Affairs be terminated effective September 1, 2008 through the signatures of the Chairman of the Washington County Board of Commissioners and Washington County Administrator without further action of the County Board conditioned upon compliance with all lease specifications, requirements, and approval as to form by the Washington County Attorney's office.

14. Approval for the Parks Division to conduct a deer hunt in the Lake Elmo Park Reserve.
15. Approval of comments on the North St. Paul and St. Mary's Point draft comprehensive plans.
16. Adoption of **Resolution No. 2008-075** as follows:

Authorization to Reject Bids for the Law Enforcement  
Center Automated Water Control System Replacement Project

WHEREAS, in order to provide for the complete replacement of the Bauer Water Control System at the Washington County Law Enforcement Center, the county solicited bids for this project; and

WHEREAS, bids were opened on May 6, 2008, with the bids coming in significantly over the established project budget; and

NOW, THEREFORE BE IT RESOLVED, that all bids received for the Law Enforcement Center Automated Water Control System are rejected; and

BE IT FURTHER RESOLVED, that the Washington County Public Works be authorized to redesign the project in order to meet budget and to re-bid the project at a later date.

17. Approval to accept a \$500 donation from Inver Grove Heights residents, James and Karen Taylor to be used toward the purchase of a Side Scan Sonar for the Water Patrol Division.
18. Adoption of **Resolution No. 2008-076** as follows:

June 3, 2008

Authorizing Execution of Grant Agreement for 2008  
Supplemental Boating Safety Sub Grant Program

BE IT RESOLVED, that the Washington County Sheriff's Office is hereby authorized to enter into a grant agreement between the Washington County Sheriff's Office and the Minnesota Department of Natural Resources for the 2008 supplemental boating safety sub grant program.

BE IT FURTHER RESOLVED, that Sheriff William M. Hutton is hereby authorized to execute such agreements that are necessary to implement the project on behalf of the Washington County Sheriff's Office.

The foregoing Consent Calendar was adopted unanimously.

**COMMUNITY SERVICES**

Commissioner Hegberg presented Family Child Care Provider, Center Caregiver and School Age Caregiver Certificates of Recognition to the following individuals: Betty Lou McMaster, Cottage Grove, Family Child Care Provider of the Year; Miranda and Kevin Oliver, Forest Lake, Family Child Care Providers of the Year; Megan Hipsher, Primrose School of Woodbury, Center Caregiver of the Year; and Scott Pettersen, Footprints Academy, Woodbury, School Age Caregiver of the Year.

**PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Pulkrabek moved to approve a joint powers agreement between Washington County Elections and the City of Oakdale to provide election administration services. Commissioner Peterson seconded the motion and it was adopted unanimously.

**PUBLIC WORKS**

Commissioner Peterson moved to adopt **Resolution No. 2008-077** as follows:

Memorandum of Understanding Between Washington County,  
the City of Hugo, and the Minnesota Department of Transportation  
Access Management on Trunk Highway 61 in the City of Hugo

WHEREAS, the City of Hugo, the Minnesota Department of Transportation (MN/DOT) and Washington County have developed a Memorandum of Understanding (MOU) for access management along that section of Trunk Highway 61 that lies within the Hugo city limits; and

WHEREAS, a corresponding layout showing the agreed-upon access locations has also been developed; and

June 3, 2008

WHEREAS, the implementation of the MOU and layout will bring access along the subject corridor into conformance with State and County standards; and

WHEREAS, the subject segment of Trunk Highway 61 is identified by MN/DOT as a road to be transferred to Washington County jurisdiction; and

WHEREAS, the Hugo City Council has approved the MOU and layout.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the County Board Chairman and County Administrator to sign the Memorandum of Understanding thereby signifying approval of the layout and MOU.

Commissioner Hegberg seconded the motion and it was adopted unanimously.

## **PUBLIC HEALTH AND ENVIRONMENT**

### **Local Water Management Plans**

Commissioner Kriesel moved to approve the comments to the City of Oakdale and City of St. Mary's Point regarding their Local Water Management Plans and approve comment letters drafted on behalf of the Commissioners, to be signed by the Board Chair. Commissioner Stafford seconded the motion and it was adopted unanimously.

## **GENERAL ADMINISTRATION**

### **Hugo Tornado Update**

Commissioner Hegberg moved to adopt **Resolution No. 2008-078** as follows:

#### Resolution Declaring a State of Emergency

WHEREAS a Tornado on May 25, 2008, impacted the population of Washington County and the City of Hugo, Minnesota; and

WHEREAS the Tornado and Severe Thunderstorm event has caused a significant amount of public property damage; and

WHEREAS the Washington County Emergency Management program through the Department of Public Health and Environment requests the Washington County Board of Commissioners to declare Washington County in a STATE OF EMERGENCY for the Tornado event of May, 25, 2008;

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners declares Washington County in a State of Emergency for conditions resulting from the Tornado event of May 25, 2008.

Commissioner Peterson seconded the motion and it was adopted unanimously.

Commander Cheri Dexter, Washington County Sheriff's Office, presented a brief overview of events that occurred immediately following the tornado that struck Hugo on May 25, 2008. Commander Daniel Starry, Commander Marvin Stutz, Commander Patrick Olson, and Emergency Manager Deb Paige were also in the audience and on site during this event. Commander Dexter noted that in addition to the Washington County Sheriff's office, 13 other law enforcement agencies responded immediately. Several different volunteer agencies were used during the week. She indicated the work couldn't have been done without them.

Molly O'Rourke, Deputy Administrator, reported that residents, volunteers, city personnel and county staff came together, rolled up their sleeves, and got done what needed to be done. It was amazing to see the compassion, cooperation, and the dedication. The Sheriff's office was everywhere. She thought she was putting in long days, but Sheriff Hutton was always there before she was, and he was always there long after she left. She started taking phone calls Sunday evening to coordinate the Governor's visit. She pulled in Maggie Aitkens, Public Information Coordinator, who assisted Hugo in getting their website updated, made sure the information was accurate, helped develop flyers and newsletters that were delivered to the homes in the most critically hit area, and then developed talking points for the city officials. Public Health and Environment did an incredible job. Deb Paige and the Emergency Management Center were on site to provide guidance and as a resource to Hugo employees. Public Health staff helped out doing household hazardous waste collections, categorizing the waste and moving anything that might be hazardous out of that community. They also provided tetanus shots on the day of the event. Property Records and Taxpayer Services staff were on-site on Monday. They worked with the local city assessor and the Red Cross to categorize the homes that were either completely demolished or in such bad shape they will likely have to be demolished. Mr. Corbid and his staff also accompanied members of the Small Business Administration to determine if there might be some federal assistance. Community Corrections was involved. They had their Sentence-to-Service crews up there immediately Monday morning and they will be working up there through today. Sentence-to-Service crews have put in over 1,000 people-hours to help with the clean-up. Public Works helped with debris removal and swept the streets every night because of problems with tires popping as they ran over nails and other construction debris. Community Services has stood ready to help. The Red Cross gets in there and provides immediate assistance to the survivors of the tornado, but they may need more housing support and other safety net services, so Community Services will continue to be used in the coming weeks and months. The Information Technology Department helped staff set up the Emergency Operations Center in Hugo, and responded to computer problems. The geographic information staff helped do the maps that showed the path the tornado took across Hugo. Financial Services helped set up a tracking mechanism in case there is an ability to get some state reimbursement. Human Resources responded in terms of risk management. Commander Dexter mentioned that some vehicles were damaged. Commissioner Hegberg immediately contacted her on Sunday evening. He was out there almost all day Monday helping with the Governor's visit, and he was back on Tuesday.

June 3, 2008

The County Board commended staff, the City of Hugo, and all the volunteers who helped out in this crisis.

### **Big Marine Park Reserve Grand Opening**

Jim Schug, County Administrator, announced that the grand opening of the Big Marine Park Reserve is scheduled for Saturday, June 7, from 10:00 a.m. to 2:00 p.m. The event will occur at the swimming beach. There will be a dedication ceremony at 10:45, a tree planting at 11:30, and a ribbon cutting at 11:45. There will be activities for families and children, music, an arts and crafts tent, rain garden and wildlife walks, a playground scavenger hunt, and a number of exhibits. The featured speaker will be Sven Sundgaard, the weather meteorologist for KARE 11 TV and former resident of Washington County.

Mr. Schug stated that the Metropolitan Council has issued an invitation to the County Commissioners for a meeting that will be held on June 19 from 8:00 a.m. to 9:30 a.m. at the Washington County Headwaters Service Center in Forest Lake. Discussion will include a district dialogue with the representatives of Metropolitan Council Sherry Broecker and Georgeanne Hilker.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson stated that next year Washington County will have the Chairmanship for the Association of Minnesota Counties Region X Board. This Board might want to discuss who it would like to represent the county in that capacity. She has had a lot of e-mails about the intersection of 70<sup>th</sup> and Hardwood and would like to discuss that with staff. She noted the passing of a long-time Cottage Grove resident Orv Gieser. He will be missed.

Commissioner Pulkrabek reported that he attended the Republican State convention last Thursday through Saturday. He attended a rally for Ron Paul which was held outside of the convention. The DFL convention will be held this coming weekend at the same place in Rochester.

Commissioner Stafford noted the passing of former County Administrator Neal Erdahl.

Commissioner Kriesel reported on a meeting he attended with the new Minnesota Department of Transportation Commissioner Tom Sorel and Deputy Commissioner Khani Sahebjam. Others attending were the County Administrator, Public Works Director; Stillwater Mayor Ken Harycki, and Stillwater Councilperson Mike Polehna. They discussed the Stillwater Bridge and it appears that the bridge could be started in 2014. In the next couple of weeks they will have that bridge inspection complete and it will be interesting to see what condition the Stillwater Bridge is in.

June 3, 2008

Commissioner Hegberg reported that the Sheriff's dive team will do clean up in Oneka Lake because a lot of debris was blown into the lake. He asked that the Hegberg Classic be listed on the agenda as an event because more than one Commissioner will be attending on June 16.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Chairman Hegberg adjourned the meeting at 11:00 a.m.

### **WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority met in regular session at 11:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, Stafford, and Kriesel. Absent none. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Joe Lux, Senior Planner; and Maggi Aitkens, Public Information Coordinator. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

Dennis C. Hegberg, Chair  
County Board

Attest:

James R. Schug  
County Administrator