

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
NOVEMBER 6, 2007

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Orth, and Hegberg. Commissioner Kriesel absent. Board Vice Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Patricia Conley, Library Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Cory Slagle, Transportation Manager; John Elholm, Parks Director; Carolyn Phelps, Historic Courthouse Coordinator; Harley Will, Financial Services Director; Kathy Trombly-Ferrin, Financial Services Supervisor; Dan Papin, Community Services Director; Richard Backman, Community Services Division Manager; Kay McAloney, Human Resources Director; Mjyke Nelson, Information Technology Director; Patrick Gangl, Information Technology Supervisor; Milan Tomaska, Information Technology Supervisor; Lowell Johnson, Director of Public Health and Environment; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson, and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

The Board Vice Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the October 23, 2007 Board Meeting minutes.
2. Approval of grant funds from the Department of Human Services to assist in operating the Washington County Child Protection Citizen Review Panel.
3. Adoption of **Resolution No. 2007-138** as follows:

Approval to Open Debt Service and Capital Project Funds
and to Update Fiscal Policy #2802 Fund Definitions to
Reflect the Addition of These New Funds

WHEREAS, Washington County voters have approved the issuance of 20 million dollars in general obligation bonds to finance the Land and Water Legacy Program; and

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WHEREAS, Washington County has an approved Capital Improvement Plan that includes the issuance of general obligation bonds to implement the Land and Water Legacy Program; and

WHEREAS, the county, in order to implement these plans, must create separate funds to account for the debt service on the bonds and the capital projects; and

WHEREAS, the money deposited in these funds will be distributed to meet the obligations arising from duly authorized debt service and capital project activity approved by the County Board; and

WHEREAS, the funding for the debt service fund will be from transfers of the county's property tax levy and the funding for the capital project fund will be from resources received through the sale of general obligation bonds; and

WHEREAS, the money deposited in these funds will earn interest on any balances that is being held for future disbursements; and

WHEREAS, the existing fiscal policies of Washington County must be updated to reflect the opening of new funds and to define their use; and

WHEREAS, the Financial Services Department is responsible for the implementation and management of new funds under these policies.

NOW, THEREFORE, BE IT RESOLVED, that the Financial Services Department requests the approval to open the separate new Debt Service and Capital Project funds per Fiscal Policy #2802 Opening and Closing of Funds:

Fund 360 – 2008A CIP L&WL Bonds 360
Fund 460 – 2008A CIP L&WL Bond Projects 460

BE IT FURTHER RESOLVED, that the Financial Services Department requests the approval to update Fiscal Policy #2802 Fund Definitions to reflect the addition of these new funds.

4. Approval to amend Human Resources Policy #5404, Operation of County Owned Motor Vehicles.
5. Approval of Verizon Wireless Services for county purchased Blackberries, cell phones and wireless cards.
6. Approval of fiber optic cabling installation contract, gigabit transport lease, and fiber maintenance agreement with Access Communications, to provide high speed data and voice connectivity from the Washington County Government Center to Public Works, North Shop.
7. Approval of Public Health Preparedness and Response to Bioterrorism and Infectious Diseases project agreement with the Minnesota Department of Health and authorization for the County Board Chair and County Administrator to enter into the agreement.

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8. Approval of rental fee schedule for 2009/2010 private/non-profit rentals at the Historic Courthouse.
9. Approval and execution of Amendment No. 7 to road kill deer removal contract with 4 Paws Road Kill Animal Services.
10. Approval of agreement with Washington Conservation District for 2008 professional services.
11. Approval of Amendment #1 to Contract #4202 with SRF Consulting Group for Transportation Model including the development of transit plan, for a cost not to exceed \$48,463.
12. Approval of 800 MHz radio site lease agreement with the City of Hudson, Wisconsin for installation of antennas and an equipment shelter at the water tank located at 1361 Hanley Road.
13. Approval to accept an Incentive Payment Memorandum of Understanding between Washington County and the Social Security Administration.

The foregoing Consent Calendar was adopted unanimously; Commissioner Kriesel absent.

LIBRARY

Patricia Conley, Library Director, informed the Board that Mrs. Rita Doherty was in the audience this morning.

Commissioner Hegberg moved to adopt **Resolution No. 2007-139** as follows:

Resolution Naming the Thomas E. Doherty
Reading Loft at Hardwood Creek Branch Library in
Forest Lake, Minnesota

WHEREAS, Thomas E. Doherty served his country with honor in World War II as a member for the First Air Commandos of the U. S. Army Air Corps,

WHEREAS, Master Sergeant Doherty was part of the secret Project Nine campaign in the India-Burma-China campaign which proved that light aircraft, including gliders, and helicopters could be used to get behind enemy lines and build airstrips and provide support for the successful Allied military incursion into China,

WHEREAS, after serving for 40 years as a member of the United States Air Force, from 1937-1967, Mr. Doherty retired to Forest Lake, Minnesota, and continued his interest in flying working with the Minnesota Department of Natural Resources and owning and operating the Forest Lake Airport,

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WHEREAS, Thomas E. Doherty was a Washington County resident who exemplified the finest qualities of a United States citizen and soldier,

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners recognizes the important roles Thomas E. Doherty played in our Country and our County, and

BE IT FURTHER RESOLVED, that the reading loft in the new Hardwood Creek Library branch located in Forest Lake, Minnesota, will be named the Thomas E. Doherty Reading Loft in his memory.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

PUBLIC WORKS

Commissioner Orth moved to approve Work Orders 1-4 and Change Orders 1-4 in the amount \$71,243.82 with C.S. McCrossan Construction, Inc. for the Radio Drive Safety and Mobility Project in Woodbury. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

Commissioner Orth moved to approve Amendment #6 to a contract with HR Green for additional inspection and design services in the amount of \$26,307 for the Radio Drive Safety and Mobility Project in Woodbury. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

Commissioner Orth moved to approve a purchase agreement with Jacques Whitford/NAWE for \$26,838 to purchase the wetland credits for the Radio Drive Safety and Mobility Project in Woodbury. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

GENERAL ADMINISTRATION

MCIT Voting Delegates

Commissioner Pulkrabek moved to appoint Commissioner Dennis C. Hegberg as a voting delegate and County Administrator Jim Schug as alternate, for the annual meeting of the Minnesota Counties Insurance Trust. Commissioner Orth seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

Disabled Veterans' Rest Camp, Inc.

Commissioner Orth moved to authorize the county to receive a \$500,000 grant from the State of Minnesota to be disbursed to the Disabled Veterans' Rest Camp, Inc. for capital improvements included in the approved planned unit development. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Kriesel absent.

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Hardwood Creek Library and Service Center Open House

Jim Schug, County Administrator, reported on the Grand Opening celebration for the Service Center in Forest Lake and the Hardwood Creek Branch Library that was held this past Saturday. It was a great event with well over 1,000 people attending.

Transportation Alliance Award

Mr. Schug reported that the Minnesota Transportation Alliance awarded Commissioner Myra Peterson with its President's Award for 2007 at their meeting held in Rochester last week. The Board congratulated her on this award and thanked her for advocating transportation issues for the county.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson asked that Tom Peichel, who has worked for the Youth Service Bureau for over 30 years, be given a resolution in recognition for his many years of service to that agency. On Halloween, she participated in a scary bridge tour of the Lafayette, Wakota and Hasting Bridges. She thanked Alex Friedrich for the article he did in the Pioneer Press on the impact on businesses in the area because of the prolonged Wakota Bridge reconstruction.

Commissioner Peterson mentioned a report given by Mary Morris from the Mayo Clinic on how they are working with their community to provide transit for the workers to get back and forth to work. She would like to invite her to give that report at some meeting in the future.

Commissioner Peterson reported on the Denmark Township Board meeting she attended last evening. They passed a resolution similar to the county's on supporting the completion of the Wakota Bridge. They also commented on the Land and Water Legacy program and indicated they would send a letter to the Parks and Open Space Commission concerning the lands being proposed for purchase and how that will affect their tax rolls.

Commissioner Peterson indicated there will be a transportation meeting in Coon Rapids on November 7 at 7:00 p.m. and urged all Commissioners to attend.

Commissioner Pulkrabek reported on the rail conference he attended last week. He will bring in materials from the conference next week.

Commissioner Orth reported on a meeting he attended in Woodbury with Minnesota Department of Health personnel who conducted PFC samplings. They recently performed investigations in Lake Elmo, Oakdale and northern Woodbury. Out of 880 private well samplings they found 661 PFC detections. They will

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perform investigations in Cottage Grove, southern Woodbury, Afton, Denmark Township, Hastings, St. Paul Park, Newport, southern Maplewood and southeast South St. Paul. 3M will provide public information to residents and cities in December, January, and February.

Commissioner Hegberg reported on the AGRiP conference he attended in Savannah. While he was there, he read a lot of articles about battles they are having about water between the states and on how much water is being released from some of the reservoirs. It was a wake up call to him about the value of water.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously; Commissioner Kriesel absent. The Board meeting adjourned at 9:45 a.m.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to review the proposed 2008 Washington County Legislative positions. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, and Orth. Also present were Jim Schug, Molly O'Rourke, John Kaul, Harley Will, Kevin Corbid, Don Theisen, Wayne Sandberg, John Elholm, Cory Slagle, Tom Adkins, Dan Papin, Lowell Johnson, Judy Hunter, Amanda Goebel, Randy Anhorn, Comfort Lake-Forest Lake Administrator/Engineer; Alex Friedrich, Pioneer Press, Kevin Giles, Star Tribune, and Yvonne Klinnert, Stillwater Courier.

Dennis C. Hegberg, Vice Chair
County Board

Attest:

James R. Schug
County Administrator